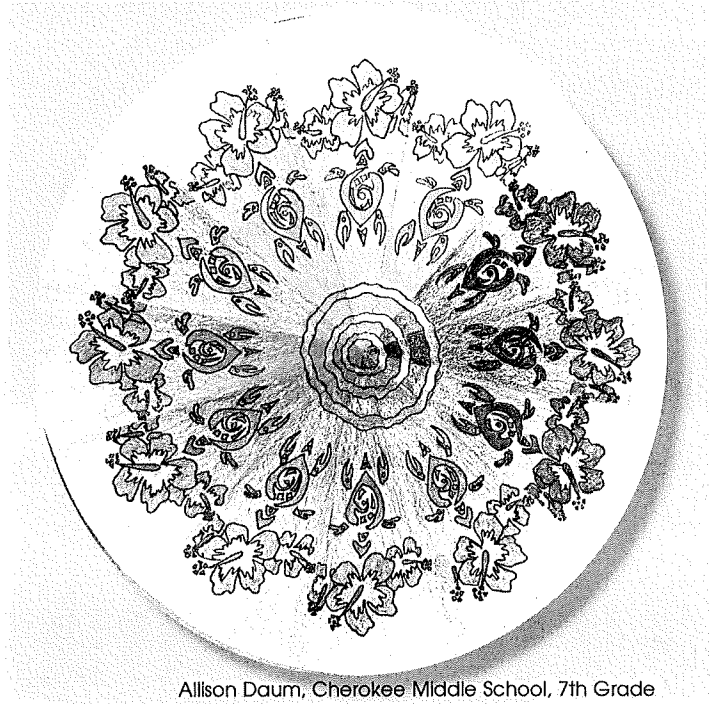


CHEROKEE COMMUNITY SCHOOL DISTRICT

2018
Cherokee
Community
School
District



Allison Daum, Cherokee Middle School, 7th Grade

TK-8 ART SHOW

WIT Convention Center
Cherokee, IA

Monday
April 16
4-7 PM

Tuesday
April 17
4-7 PM

Wednesday
April 18
4-7 PM

*Regular Board Meeting
April 16, 2018
5:30 p.m.
WHS Conference Room*

Board Members:
Ms. Laura Dawson- President
Mr. Logan Patterson - Vice President
Mr. Paul Fuhrman
Mr. Charles Wulfsen
Mrs. Laura Jones
Mrs. Joyce Lundgaard, Business Manager/Board Secretary
Mrs. Kimberly Lingenfelter, Superintendent

**Regular Board of Education Meeting
Cherokee Community School District, 600 West Bluff Street
Agenda for Monday, April 16, 2018 @ 5:30 p.m.**

The tentative agenda contains a list of subjects known at the time of distribution. A copy of the agenda kept continuously current is available for inspection at the office of the superintendent during regular business hours. This agenda may be changed up to 24 hours before the scheduled commencement of the meeting. The agenda sequence is provided as a courtesy only. The board reserves the right to consider each item in any sequence it deems appropriate. Therefore, we encourage visitors to attend the meeting from the beginning.

<p>1. Call the meeting to order</p> <p>2. Approve the agenda</p> <p>3. Roll call of members in attendance</p> <p>4. Action to excuse board members not in attendance</p> <p>5. Welcome Visitors</p> <p>Recognition of persons who wish to speak to an item on the agenda or speak to the board regarding a school issue.</p> <p>6. Consent agenda</p> <p>A. Approve the minutes of the regular meeting [3-19-18], budget hearing [4-02-18], management meeting [4-02-18], and board work session [4-11-18]</p> <p>B. Approve financial statements</p> <p>C. Approve monthly bills</p>
<p>7. Communication and Reports</p> <p>A. Principals' Building Reports/ Instructional Coaches' Reports</p> <p>B. PTA Report</p> <p>C. Directors'/ Superintendent's Report</p> <p>Policy Change(s): 802.8 Intangible Assets</p> <p>Clerical Change(s): 802.4 Capital Assets replaces Fixed Assets Management System; 802.4R1 Capital Assets Regulation replaces Fixed Assets Management System Regulation; 802.4R2 Capital Assets Management System Definitions replaces 802.4R2 Fixed Assets Management System Definitions</p> <p>Affirm: 802.6 Vandalism; 802.7 Energy Conservation; 803.1 Disposition of Obsolete Equipment; 803.2 Lease, Sale, or Disposal of School District Buildings & Sites; 804.1 Facilities Inspections; 804.2 Warning System and Emergency Plans; 804.3 Bomb Threats; 804.4 Asbestos Containing Material; 804.5 Stock Epinephrine Auto-Injector Supply</p>
<p>8. New Business</p> <p>A. Discussion of/ information concerning EMC Insurance – Justin Mohning</p> <p>B. Discussion of/ action concerning FEH Design's Program Compatibility Assessment [PCA]</p> <p>C. Discussion of/ information concerning FEH Design's Master Plan for Facilities</p> <p>D. Discussion of/ action concerning the 2018 Graduates from Washington High School</p> <p>E. Discussion of/ action concerning district's self-insurance cost for employee health plan</p> <p>F. Discussion of/ action concerning visitor bleachers on east side of WHS athletic complex</p> <p>G. Discussion of/ action concerning contracts for support staff for the 2018-2019 school year</p> <p>H. Discussion of/ action concerning contracts for directors for the 2018-2019 school year</p> <p>I. Discussion of/ action concerning contracts for coaches for the 2018-2019 school year</p> <p>J. Discussion of/ action concerning contracts for administrators for the 2018-2019 school year</p> <p>K. Discussion of/ action concerning out of state travel for James De Vos – AP Biology</p> <p>L. Discussion of/ action concerning tool for superintendent evaluation</p> <p>M. Discussion of/ action concerning April 25, 2018 at 5:30 p.m. at Danny's Sport Spot for superintendent evaluation</p> <p>N. Discussion of/ action concerning the resignation of Lisa Breyfogle as FCS Instructor</p> <p>O. Discussion of/ action concerning the resignation of Collin Johnson as CMS Girls Basketball Coach</p> <p>P. Discussion of/ action concerning the resignation of Darren Zwiefel as CMS Girls Basketball Coach</p> <p>Q. Discussion of/ action concerning the resignation of Nancy Napier as Food Services Worker</p> <p>R. Discussion of/ action concerning extending a contract to Dan Otto as CMS Paraprofessional</p> <p>S. Discussion of/ action concerning extending a contract to Peggy Blood as CMS Paraprofessional</p> <p>T. Discussion of/ information concerning Board Policy 802.8 Intangible Assets [First Reading]</p>

*** Note: The Board of Education, with a majority vote of the Board, may enter into an closed/exempt session for the purpose of discussing confidential records, litigation, suspension/expulsion hearings, personnel, purchase of real estate, and security or negotiation strategy.**

<ul style="list-style-type: none"> U. Discussion of/ information concerning Board Policy 802.5 Building and Sites Adaptation for Persons with Disabilities [First Reading] V. Discussion of/ information concerning steps in a school bond election
<ul style="list-style-type: none"> 9. Board Committee Reports <ul style="list-style-type: none"> A. Curriculum and Instruction – Fuhrman, Jones B. Policy – Dawson, Wulfsen C. Finance* – Dawson, Patterson D. Building, Grounds, Capital Projects – Fuhrman, Jones E. Transportation, Nutrition – Patterson, Wulfsen
<ul style="list-style-type: none"> 10. Items of Interest for the Next Meeting [May 21, 2018 @ 5:30 p.m.] <ul style="list-style-type: none"> A. Discussion of/ action concerning teacher leadership positions B. Discussion of/ information concerning summer lunch program
<ul style="list-style-type: none"> 11. Adjournment

Projected Dates/Times for Regular Board of Education Meetings 2018-2019

April 16 th , 2018 @ 5:30 pm	May 21 st , 2018 @ 5:30 pm	June 18 th , 2018 @ 5:30 pm	July 16 th , 2018 @ 5:30 pm
August 20 th , 2018 @ 5:30 p.m.	September 17 th , 2018 @ 5:30 p.m.	October 15 th , 2018 @ 5:30 p.m.	November 19 th , 2018 @ 5:30 p.m.
December 17 th , 2018 @ 5:30 pm	January 21 st , 2019 @ 5:30 pm	February 18 th , 2019 @ 5:30 pm	March 18 th , 2019 @ 5:30 pm

Projected Dates/Times for Management Team Meetings 2018-2019

October 1 st , 2018 @ 5:30 pm	November 5 th , 2018 @ 5:30 pm	December 3 rd , 2018 @ 5:30 p.m.
February 4 th , 2019 @ 5:30 pm	March 4 th , 2019 @ 5:30 pm	April 1 st , 2019 @ 5:30 pm

*** Note: The Board of Education, with a majority vote of the Board, may enter into an closed/exempt session for the purpose of discussing confidential records, litigation, suspension/expulsion hearings, personnel, purchase of real estate, and security or negotiation strategy.**

**Cherokee Community School District
Regular Meeting
March 19, 2018**

The Cherokee Community School District Board of Education held a regular meeting on Monday, March 19, 2018 beginning at 5:30 P.M. The meeting was held in the WHS Conference Room, 600 W. Bluff St, Cherokee, Iowa.

1. Call the meeting to order

The meeting was called to order at 5:30 P.M.

2. Approve the agenda

Moved by Patterson, seconded by Wulfsen to approve the agenda. All Ayes

3. Roll call of members in attendance

Roll call was taken. Board members present: Patterson, Jones, Wulfsen and Dawson

4. Action to excuse board members not in attendance

Moved by Patterson, seconded by Jones to excuse Paul Fuhrman not in attendance. All Ayes

5. Welcome Visitors

Visitors were welcomed. Several visitors were present to discuss Item K. on the agenda concerning Transitional Kindergarten.

Others present: Kim Lingenfelter, Wade Riley, Scot Aden, Valery Fuhrman, Matt Basye, Mark Borger, Mike King, Mark Hecox, Natasha Timmerman, Lori Fordyce, Tricia Langholdt-Vannatta, Steve Zarr, Sara Kohn, Joyce Bechtel, Maylissa Wells, Rod Parker, Liza Parker, Gabe Fuller, Alanna Fuller, Corinne Peters, Missy Briggs, Megan Lucas, Joyce Lundsgaard

6. Consent Agenda

Moved by Wulfsen, seconded by Patterson to approve the consent agenda. All Ayes

- Minutes of the Meetings-Regular Meeting, 2.19.18; Public Hearing, 2.19.18; Management Team Meeting, 3.5.18; Public Hearing, 3.5.18
- Financial Statements
- Monthly Bills

7. Communication & Reports

Administrative reports were given.

8. Policy

Moved by Patterson, seconded by Wulfsen to approve Board Policies 800, Objectives of Buildings and Sites Long Range Planning; 801.2, Buildings and Sites Surveys; 801.3, Educational Specifications for Buildings and Sites; 801.4, Site Acquisition; 801.5, Bids and Awards for Construction Contracts; 802.1, Maintenance Schedule; 802.2, Requests for Improvement; 802.3, Emergency Repairs. All Ayes

9. New Business

A. Discussion of/action concerning FEH Design's FCA

Matt Basye, Mark Borger, Mike King and Mark Hecox were present to update the board concerning FEH Design's Facility Condition Assessment. Each building was reviewed and information was presented regarding both critical and recommended facility needs and estimated costs associated. The FCA is posted on the district website. Moved by Patterson, seconded by Jones to approve FEH Design's Facility Condition Assessment. All Ayes

B. Discussion of/information concerning FEH Design's PCA

The Program Compatibility Assessment will be presented to the facilities committee on March 26th. The facilities committee has requested FEH to look at an additional option and asked the board for more time if needed to review every opportunity available.

C. Discussion of action concerning board resolution

Moved by Wulfsen, seconded by Patterson to approve a board resolution to levy property tax for fiscal year 2018-19 for the regular program budget adjustment as allowed under section 257.14 Code of Iowa. All Ayes

D. Discussion of/action concerning the master working agreement for 2018-20

Moved by Patterson, seconded by Jones to approve the master working agreement with the Cherokee Education Association for the 2018-2020 school years. The working agreement includes a \$540 increase on base and Schedule B additions of Book Club - .5% and FFA – 4.5% and an increase for M.S. Student Council from 1.5% – 4.5%. All Ayes

E. Discussion of/action concerning date for Budget Hearing

The Budget Hearing will be held on April 2, 2018 at 5:30 P.M. in the WHS Conference Room.

F. Discussion concerning board policy

Moved by Jones, seconded by Patterson to approve Board Policies 406.1, Licensed Employee Compensation; 406.2, Licensed Employee Compensation Advancement; 406.3, Licensed Employee Continued Education Credit; 406.4, Licensed Employee Compensation for Extra Duty; 406.6, Licensed Employee Tax Shelter Programs; 201, Board of Directors' Elections; 202.3, Term of Office; in the second reading to be in compliance with new laws. All Ayes

G. Discussion of/action concerning the resignation of Casey Pollard

Moved by Jones, seconded by Wulfsen to approve the resignation of Casey Pollard as ELL paraprofessional. All Ayes

H. Discussion of/action concerning the resignation of Clare Tuttle

Moved by Patterson, seconded by Wulfsen to approve the resignation of Clare Tuttle as RES paraprofessional. All Ayes

I. Discussion of/action concerning extending a contract to Rosanne Loucks

Moved by Patterson, seconded by Jones to approve extending a contract to Rosanne Loucks as ELL Paraprofessional. All Ayes

J. Discussion of/action concerning extending a contract to Debbie Hofer

Moved by Wulfsen, seconded by Jones to approve extending a contract to Debbie Hofer as RES Paraprofessional. All Ayes

K. Discussion of/action concerning transitional kindergarten

Discussion was held regarding the transitional kindergarten program. Valery Fuhrman reviewed the procedure/timeframe used to determine students who will be enrolled in the TK program. Several parents were present to ask questions and express concerns regarding the limited availability of the program. Parents will be notified the first part of May regarding student placement in the TK program for the 2018/19 school year.

L. Discussion of/information concerning steps in a school bond election

The next facilities committee will be held on Monday, March 26 at 5:30 in the RES library.

M. Discussion of/information concerning the 2018-19 school budget

Details for the 2018-19 school budget will be discussed at the Public Hearing in April.

N. Exempt Session

The board entered exempt session at 7:31p.m. for the purpose of discussing collective bargaining strategies and issues.

The board resumed in open session at 8:55p.m.

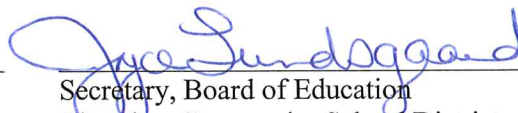
10. Adjournment

Moved by Wulfsen, seconded by Jones to adjourn the meeting at 8:55p.m. All Ayes

Budget Hearing/Management Team Meeting – Monday April 2, 5:30 P.M.



President, Board of Education
Cherokee Community School District



Secretary, Board of Education
Cherokee Community School District

**Cherokee Community School District
Budget Hearing
April 2, 2018**

The Cherokee Community School District Board of Education held a Budget Hearing on Monday, April 2 at 5:30 P.M. The meeting was held in the Conference Room at the WHS High School, 600 West Bluff St., Cherokee, Iowa.

1. Call the hearing to order

The hearing was called to order at 5:30 P.M.

Board Members Present: Paul Fuhrman, Laura Dawson, Laura Jones, Chuck Wulfsen, Logan Patterson

Others present: Kimberly Lingenfelter, Wade Riley, Scot Aden, Valery Fuhrman, Cara Jacobson, Mike Wiederholt, Jim Adamson, Paul Pingel, Scott Osborn, Rod Parker, Joyce Lundsgaard

2. Approve the agenda

Moved by Patterson, seconded by Wulfsen to approve the agenda. All Ayes

3. Overview of the 2018-19 budget

An overview of the 2018-19 published budget was given. The FY 19 budget was published with a levy rate of 12.72/1,000 compared to 12.76/1,000 for FY 18.

4. Persons interested may appear and file objections

There were no objections filed for the proposed 2018-19 budget.

5. Close the public hearing

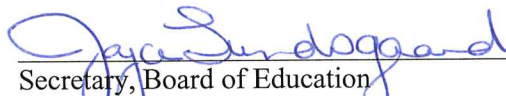
The hearing was closed.

6. Adjournment

Moved by Wulfsen, seconded by Fuhrman to adjourn the public hearing at 6:10 P.M. All Ayes



President, Board of Education
Cherokee Community School District



Secretary, Board of Education
Cherokee Community School District

**Cherokee Community School District
Management Team Meeting
April 2, 2018**

The Cherokee Community School District Board of Education held a Management Team Meeting on Monday, April 2, 2018 following the Public Hearing. The meeting was held in the WHS Conference Room, 600 West Bluff St., Cherokee, Iowa.

1. Call the meeting to order

The meeting was called to order at 6:10 P.M.

Board Members Present: Paul Fuhrman, Laura Dawson, Laura Jones, Chuck Wulfsen, Logan Patterson

Others Present: Kimberly Lingenfelter, Wade Riley, Scot Aden, Valery Fuhrman, Cara Jacobson, Mike Wiederholt, Jim Adamson, Paul Pingel, Scott Osborn, Rod Parker, Joyce Lundsgaard

2. Approve the agenda

Moved by Patterson, seconded by Fuhrman to approve the agenda. All Ayes

3. New Business

A. Welcome SIAC Members

SIAC members and other visitors were welcomed.

B. Discussion of/action concerning the 2018-19 budget

Moved by Patterson, seconded by Wulfsen to approve the 2018-19 budget as published. All Ayes

C. Discussion of/information concerning Food Service Director Update

Information concerning the district wellness policy and food service update was given by Cara Jacobson. The summer lunch program will be offered at the high school in June. The summer lunch program is free to all students.

D. Discussion of/information concerning transportation update

Mike Wiederholt gave the transportation directors update.

E. Discussion of/information concerning superintendent evaluation

Discussion was held regarding the evaluation process for the superintendent's evaluation. The evaluation will be held on April 25th.

F. Discussion of/information concerning commemorating staff

The board discussed the process regarding commemorating staff with long-standing service to the district. The administration will discuss this further and report back to the board.

G. Exempt Session

The board entered into exempt session at 6:35 P.M. to discuss collective bargaining issues.

The board resumed in open session at 6:46 P.M.

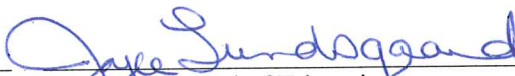
4. Adjournment

Moved by Patterson, seconded by Jones to adjourn the meeting at 6:46 P.M. All Ayes

Regular Meeting – April 16, 5:30 P.M.



President, Board of Education
Cherokee Community School District



Secretary, Board of Education
Cherokee Community School District

**Cherokee Community School District
Board Work Session
April 11, 2018**

The Cherokee Community School District Board of Education held a Work Session on Wednesday, April 11th at 5:30 P.M. The meeting was held in the Roosevelt Library, 929 N. Roosevelt, Cherokee, Iowa.

1. Call the meeting to order

The meeting was called to order at 5:30 P.M.

2. Approve the agenda

Moved by Fuhrman, seconded by Jones to approve the agenda. All Ayes

Board Members Present: Dawson, Fuhrman, Jones, Wulfsen, Patterson

Others Present: Kim Lingenfelter, Wade Riley, Scot Aden, Valery Fuhrman, Jeff Miller, Joyce Lundsgard, Brian Cedar, John Loughlin, George Wittgraf, Chris Tofteberg, Jina Wood, John Comstock, Barb Pruet, Stephanie Zarr, Mark Hecox, Joe Lundsgaard, Dale Springer, Stephanie Thill, Julie Schubert, Jodi Schlichting, Gail Kremer, Leroy Schoon, Levi George, Lori Bruder, Abby James, Dawn Jenness, Carmen Henke, Michelle Sleezer

3. Board of Education Work Session with Facilities Committee

A. Discussion of FEH Design Team's Program Compatibility Assessment

FEH's Design Team reviewed the Program Compatibility Assessment prepared based on discussions with the Facilities Committee. Items included in the assessment were educational program considerations, possible utilization of existing facilities, expanding and/or new facility sites.

B. Discussion of FEH Design Team's Master Facilities Plan

FEH also discussed the process for developing a Master Facilities Plan and requested feedback from the Facilities Committee on items to be included in the plan.

C. Discussion of Steps in a School Bond Election

Kim Lingenfelter reviewed the next step in the School Bond Election process.

D. Discussion of Final Report from Facilities Committee to Board

A motion was made by the facilities committee to recommend that the board pursue the option of an addition of a PK-4 elementary building at the middle school site. The board will review the committee's recommendation at the next board meeting.

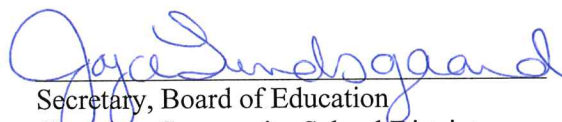
4. Adjournment

Moved by Jones, seconded by Patterson to adjourn the meeting at 7:14 P.M. All Ayes

Regular Meeting – April 16, 5:30 P.M.



President, Board of Education
Cherokee Community School District



Secretary, Board of Education
Cherokee Community School District

Published Budget Report
 All Funds
 3/31/2018

Category	Function #'s	Sub Total Exp.	Expenditures	Amt Published	% of Published
INSTRUCTION	(1000-1999)	5,077,290.30	5,077,290.30	8,160,000.00	62%
Perkins	(5210)	-			
SUPPORT SERVICES	(2000-2999)				
Student Support Svcs	(2000-2199)	141,876.75			
Inst. Staff Support Svcs	(2200-2299)	149,662.55			
General Administration	(2300-2399)	218,352.97			
Building Administration	(2400-2499)	452,618.14			
Business Administration	(2500-2599)	387,977.91			
Plant Operation & Maint	(2600-2699)	763,496.86			
Student Transportation	(2700-2799)	231,319.59			
TOTAL SUPPORT SERVICES			2,345,304.77	4,190,000.00	56%
NON INSTRUCTIONAL PGMS	(3000-3999)	367,558.61	367,558.61	594,000.00	62%
OTHER EXPENDITURES	(4000-5999)				
Facilities	(4000-4999)	689,536.99			
Debt Service	(5000-5999)	-			
AEA Support Direct	(5200)	451,298.00			
Transfer to Debt Service	(6240)(6900)	-			
TOTAL OTHER EXPENDITURES			1,140,834.99	1,843,101.00	62%
TOTAL EXPENDITURES			8,930,988.67	14,787,101.00	60%

Financial Report - March 18

Fund	Beginning Balance	Receipts	Expenditures	Ending Balance
Operating	\$ 2,308,646.85	721,114.82	859,510.74	\$ 2,170,250.93
Management	546,322.30	15,029.42	22,819.81	538,531.91
Self-Insurance Fund	1,344,979.44	23,437.20	17,391.98	1,351,024.66
Subtotal General Fund	4,199,948.59	759,581.44	899,722.53	4,059,807.50
Activity	147,088.24	7,085.50	19,984.22	134,189.52
PPEL	184,441.86	12,493.41	12,105.47	184,829.80
Capital Projects (Sales Tax)	1,146,258.24	128,509.64	4,900.00	1,269,867.88
Debt Service	-	-	-	-
Hot Lunch	170,385.68	55,975.41	19,803.30	206,557.79
Trust and Agency	30,159.79	325.09	325.00	30,159.88
Total - All Funds	\$ 5,878,282.40	\$ 963,970.49	\$ 956,840.52	\$ 5,885,412.37

<u>Vendor ID</u>	<u>Don</u>	<u>Vendor Name</u>	<u>Amount</u>
Checking	1		
Checking	1	Fund: 10 GENERAL FUND	
Library book refund			
13901		Aguirre, Matt	2.00
WHS Ind Arts			
13610		Airgas USA, LLC	89.32
ISP Technology-projector-R. Lucas			
Roos extra activity			
Roos extra activity			
SpEd materials			
SpEd Materials			
Roos extra activity			
ISP Technology			
13771		Amazon Capital Services	808.46
Maint mop service			
Maint mop service			
Maint mop service			
10183		Aramark Uniform Services AUCA Chicago Lockbox	764.82
ISP Technology-parts			
ISP Technology-parts			
ISP Technology-video cable			
12957		Asset Genie, Inc.	828.50
Speech Coach meeting			
13903		Bellinghausen, Beth	40.00
CMS water softener sale			
Water-CMS nurse office			
Roosevelt water softener/salt			
Water-busbarn			
10079		Blaine's Culligan and Sundance Spas	296.00
WHS Ind Arts-Wynn			
10021		Bomgaars	4.54
CMS office-book study			
Donation for Roosevelt library books			
13052		Book Vine, The	202.85
Public hearing/management team meeting			
Budget meeting			
Board meeting minutes			
18221		Chronicle Times, The	365.46
Sewer-929 N Roosevelt			
10084		City of Cherokee	604.71
Roosevelt copier staples			
13762		Counsel	109.34

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
All State Speech - meals		
10967	De Vos, James	46.00
Clothing allowance		
18340	Fiedler, Mike	94.36
Replacement parts for amp- WHS vocal		
12772	Full Compass Systems, LTD	577.44
Lodging-IA Jazz Championship-Bus driver/		
10019	Gateway Hotel and Conference Center	533.12
WHS FCS groceries		
CMS FCS groceries		
WHS FCS groceries		
WHS FCS groceries		
WHS FCS groceries		
10274	Hy-Vee Food Stores, Inc	133.68
WHS Band music-approval		
WHS Band music-approval		
WHS Band music-approval		
WHS Band music-approval		
WHS concert band music		
WHS Band music-approval		
WHS Band music-approval		
WHS Vocal contest music		
WHS Band music		
WHS Vocal contest music		
WHS Band music		
WHS Band music-approval		
WHS Band music-approval		
WHS Band music-approval		
WHS Band music-approval		
12200	J.W. Pepper and Son, Inc.	952.28
TAG project fair		
13672	Lakeland TAG	39.00
AD conference meals		
13811	Landhuis, Josh	36.14
Conference mileage		
10628	Lundsgaard, Joyce	104.04
Electricity-Doupe ballfields		
Electricity-334 Gillette- busbarn		
Electricity-336 Gillette		
Electricity-600 W Bluff-WHS		
Electricity-600 W Bluff- Concession		
12363	MidAmerican Energy Company	3,228.52

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
CMS Band resale		
10894	MidBell Music, Inc.	9.45
WHS Baseboard heaters		
Maint-Roosevelt heat pump		
11495	Modern Heating and Cooling, Inc.	309.62
Trans supplies		
Trans repair parts		
Trans repair parts		
WHS exhaust fan belts		
Trans repair parts		
10180	Motor Parts Sales	152.93
Trans repair parts		
11226	O'Halloran International	4.57
Meal reimbursement		
13507	Ohlendorf, Jennifer	24.26
District Paper		
10413	Paper Corporation, The	266.60
ISP Technology-parts		
13616	PC Parts Plus, dba ChromebookParts.com	599.70
Roosevelt Library book refund		
13906	Pitts, Dave	4.00
CMS Band music		
10472	Popplers	70.95
Trans repair parts		
10946	Rasmussen's	62.94
Bus driver meal		
10711	Rollefson, Jerry	10.00
Snow removal-3/5-3/26-CMS		
Snow removal-3/5-3/26- Roosevelt		
Snow removal-3/5-3/26-WHS		
13615	SCE	3,460.00
Library book refund		
13900	Schmillen, Dustin	4.95
Roosevelt library book refund		
13908	Schuver, Jeff	4.00
Bus driver meal		
18364	Sipes, William J.	10.00
Maint supplies		
Maint supplies		

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
13294	SUPPLYWORKS	2,195.42
Trans repair parts		
12233	Thomas Bus Sales of Iowa, Inc.	22.18
Welding - resale		
10910	Thomas Manufacturing Co., Inc., R.J.	2,440.97
Cell phone-WHS principal		
18319	Verizon Wireless	393.20
PTA purchase-CMS skating		
13907	Veterans Memorial Club	1,204.00
Bus driver meal		
11221	Waterbury, Richard	10.00
Trans supplies		
Trans supplies		
10809	Wiederholt, Mike	31.98
Welding room - electrical		
Welding room - electrical		
11939	WOODALL ELECTRIC	1,611.00
IMEA conference mileage/meals		
CMS vocal music		
11392	Zylstra-Tabke, Kristine	331.22

Fund Total: 23,094.52

Checking 1 Fund: 71 SELF-INSURANCE FUND

Administration fee		
13725	Mid-Amerian Benefits, Inc.	1,640.50

Fund Total: 1,640.50

Checking Account Total: 24,735.02

Checking 2 Fund: 36 PHYSICAL PLANT & EQUIPMENT

Roosevelt furniture-desks		
11184	Iowa Prison Industries	4,920.00
Roosevelt parking lot drain		
13615	SCE	2,871.20
Welding room - fan motors		
Welding room - fan motors		
11939	WOODALL ELECTRIC	2,162.00

Fund Total: 9,953.20

Checking Account Total: 9,953.20

Checking 3 Fund: 21 STUDENT ACTIVITY FUND

Boys golf shirts - resale		
13763	360 Custom Designs	240.00

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
13771	Booster club/AF Amazon Capital Services	1,298.00
13902	Hub overcharged PTA - Cherokee PTA	100.00
30880	WHS Concessions Track concessions Core-Mark Midcontinent, Inc, dba Farner Bocken Company	1,104.45
10676	Boys basketball fundraiser- basketballs Decker Sporting Goods	100.00
30901	Girls track entry fee DENISON HIGH SCHOOL	180.00
13909	Girls basketball banquet Double Overtime LLC	175.00
13904	Boys Track entry fee East Sac County School	90.00
10019	Lodging-IA Jazz Championship Gateway Hotel and Conference Center	932.96
30893	Entry fee-Girls track Hartley-Melvin-Sanborn Schools	85.00
31069	Tennis warmups-resale Hoops-tennis uniforms Starter shells for track Hauff Mid-America Sports, Inc.	899.10
31080	WHS Band large group registration State large group contest registration Iowa High School Music Association	215.00
30733	All-State Individual speech fees Iowa High School Speech Association	44.00
30730	Entry fee-girls golf LeMars Community Schools	40.00
30321	CMS track entry fee MOC/FV High School	75.00
11006	Track concessions-grill propane Moore, David	38.00
	Jazz Choir shirts-resale Girls golf jackets resale Jazz Band shirts-resale	

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
10188	Pilot Rock Signs	1,793.40
13029	Refund girls golf jackets SARCHET, AMY	49.50
31475	Girls track entry fee Sioux City Relays	100.00
30884	Girls track entry fee Unity Christian High School	180.00
13776	2018 Yearbook-2nd deposit Walsworth Publishing Company, Inc.	4,165.70

Fund Total: 11,905.11

Checking Account Total: 11,905.11

Checking

4

Checking 4 Fund: 61 SCHOOL NUTRITION FUND

Food items		
Food items		
11224	Chesterman Co.	340.50

WHS milk

Roosevelt milk

CMS milk

WHS milk

Roosevelt milk

CMS milk

WHS milk

Roosevelt milk

CMS milk

WHS milk

WHS milk credit

Roosevelt milk

CMS milk

40114 Dean Foods North Central 1,380.24

Food items

Food items

40032 Earthgrains 444.00

Food items

Food items credit

Food items - ala carte

Food items credit

Food items credit

Food items

Food items - ala carte

Food items

Food items - ala carte

Supply items

Food items - ala carte

18253 MARTIN BROS. DISTRIBUTING CO.,
INC. 13,195.40

Fund Total: 15,360.14

Checking Account Total: 15,360.14

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
Checking	1	
Checking	1 Fund: 10 GENERAL FUND	
Welding materials		
Welding materials		
Welding materials		
Welding materials		
Welding materials		
WHS Ind Arts		
13610	Airgas USA, LLC	568.18
Gas service-929 N Roosevelt		
Gas service-600 W Bluff-WHS		
Gas service-336 Gillette-Armory		
Gas service-320 Gillette-busbarn		
Gas service-206 E Indian-CMS		
Gas service-600 W Bluff-WHS		
10094	Alliant Energy	11,458.21
Lodging-Honor Band director		
Lodging-Honor Band director		
Lodging-Honor Band director		
Lodging-Honor Band director		
Lodging-Honor Band director		
Lodging-Honor Band director		
10715	Americinn	403.16
Maint mop service		
Maint mop service		
10183	Aramark Uniform Services AUCA Chicago Lockbox	509.88
Lodging for ProStart competition/parking		
Lodging coaches/cheer coach		
State Wrestling - gas - 18.569 gal		
Gas-State Wrestling-26.572 gal		
Gas-Special Olympics-29.555 gal		
Lodging-At Risk-Aden Elementary Guidance		
12882	ATIRACredit MasterCard	2,084.05
Maint-fire alarm batteries		
13228	Batteries Plus	36.90
Ag classroom funds		
13760	Ben Meadows Company	328.39
Maint supplies		
Maint supplies		
Maint supplies		
Trans supplies		
Maint supplies		
Maint supplies		

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
	Maint supplies	
	Maint supplies	
	Maint supplies	
	Trans supplies	
	Maint supplies	
	Trans supplies	
	Trans repair parts	
	Maint supplies	
	Maint supplies	
	Maint supplies	
	Maint supplies	
10021	Bomgaars	393.23
	CMS library books	
13052	Book Vine, The	283.80
	WHS Art materials	
18329	Bork, Kathy	93.21
	Skid loader parts	
10396	Builder's Sharpening and Service	23.80
	Phone service-Central Office	
	Phone service-Roosevelt	
	Phone service-CMS	
	Phone service-WHS	
	Phone service-WHS	
	phone service-Food service	
	Phone service-busbarn	
10113	Century Link	877.10
	Sewer-206 E Indian	
	Sewer-600 W Bluff-busbarn	
	Sewer-636 Gillette-Armory	
	Sewer-600 W Bluff-WHS	
	Sewer-600 W Bluff-WHS	
10084	City of Cherokee	1,313.80
	Legal services	
10305	Cornwall, Avery, Bjornstad, Scott and Davis	150.00
	CMS copier staples	
	Staples for WHS copiers	
13762	Counsel	422.92
	Ed Foundation-Tabke	
11173	Des Moines Metro Opera	1,925.00
	Bus driver meal	
31620	EATON, RANDY	8.79
	WHS FCS groceries	
	WHS FCS groceries	
	WHS FCS groceries	
	WHS FCS groceries	

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
10067	Fareway Stores, Inc.	85.21

Fuel - 17.349 gal
Fuel - 25.163 gal
Fuel - 7.412 gal
WHS FCS groceries
Fuel - 23.718 gal
Fuel - 5.742 gal
Fuel - 25.001 gal
WHS FCS groceries
WHS FCS groceries
Fuel - 7.415 gal
Fuel - 16.510 gal
Fuel - 7.781 gal
WHS FCS groceries
Fuel - 22.176 gal
Fuel - 22.743 gal
WHS FCS groceries
WHS FCS groceries
WHS FCS groceries
Fuel - 12.261 gal
Fuel - 14.439 gal
Fuel - 18.830 gal
Fuel - 32.170 gal
Fuel - 23.314 gal
Fuel - 25.931 gal
Fuel - 29.118 gal
WHS FCS groceries
Fuel - 12.556 gal
Fuel - 15.495 gal
Fuel - 26.652 gal
Fuel - 25.516 gal
Fuel - 13.596 gal
Fuel - 13.940 gal
Fuel - 26.757 gal
Fuel - 15.081 gal
Fuel - 11.769 gal
Fuel - 11.89 gal
Fuel - 23.383 gal
Fuel - 11.583 gal
Fuel - 24.342 gal
Fuel - 19.939 gal
Fuel - 9.110 gal
Fuel - 11.842 gal
Fuel - 19.150 gal
Fuel - 2.116 gal
Fuel - 7.003 gal
Fuel - 20.988 gal
Fuel - 9.674 gal
Fuel - 9.015 gal
Fuel - 11.176 gal
WHS FCS groceries
UPS shipping
CMS FCS groceries
WHS FCS groceries
WHS FCS groceries

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
WHS FCS groceries		
10274	Hy-Vee Food Stores, Inc	2,459.37
Background checks		
11789	Iowa School Finance Information Service	252.00
Weight room consultation-3rd Qtr		
13716	Jewett, Travis	1,250.00
CMS commons lights		
Maint-CMS light bulbs		
10339	LESSMAN ELECTRIC SUPPLY CO.	2,425.00
SpEd Weighted blankets-Mosbach		
13893	Lil Stitches	108.10
WHS FCS groceries		
18253	MARTIN BROS. DISTRIBUTING CO., INC.	146.68
Electricity-929 N Roosevelt		
Electricity-206 E Indian-CMS		
12363	MidAmerican Energy Company	5,244.62
CMS band materials		
10894	MidBell Music, Inc.	28.49
Trans tire dolly		
Trans repair parts-bus#4		
Trans repair parts		
10180	Motor Parts Sales	366.50
Lights for CMS library		
12338	Nelson Electric	1,759.32
Trans repair parts		
11226	O'Halloran International	56.08
WHS postage		
10830	Purchase Power	1,780.53
Clothing allowance 2017-18		
12938	Raveling, Bill	102.98
Bus driver meal		
10711	Rollefson, Jerry	9.83
Garbage Collection		
10217	Sanitary Services, Inc.	2,435.62
Snow removal-CMS		
Snow removal-Roosevelt		
Snow removal-WHS		
13615	SCE	3,485.00

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
	Roosevelt book fair	
	CMS Book Fair	
10349	Scholastic Book Fairs -30	6,065.66
	Trans repair parts	
	Trans repair parts	
	Trans repair parts	
12768	School Bus Sales	286.85
	CMS fire alarm repair	
10703	SimplexGrinnell LP	925.00
	Bus driver meal	
	Bus driver meal	
18364	Sipes, William J.	17.01
	Bus driver meal	
13440	Sizeland, Harry	7.48
	Maint supplies	
13294	SUPPLYWORKS	385.93
	Conference registration- Bill/Chris	
13894	Tech Leaders LLC	120.00
	8th Grade play/performance Roalty/Video	
13652	Theatrefolk Ltd.	205.95
	CMS fire alarm repair	
13165	Tyco Integrated Security LLC	370.00
	Instructional materials - Jam DeVos	
30560	Vernier	79.00
	Bus driver meal	
11221	Waterbury, Richard	5.00
	DISCOUNT	
10402	Wigman Company	191.98
	Fuel - 75.017 gal	
	Fuel - 75.653 gal	
	Fuel - 50.198 gal	
	Fuel - 42.715 gal	
	Fuel - 67.003 gal	
	Fuel - 41.694 gal	
	Fuel - 30.068 gal	
	Fuel - 21.247 gal	
	Fuel - 38.024 gal	
	Fuel - 31.145 gal	
	Fuel - 25.905 gal	
	Fuel - 61.688 gal	
	Fuel - 40.346 gal	
	Fuel - 34.057 gal	

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
Fuel - 34.012 gal		
Fuel - 55.259 gal		
Fuel - 64.024 gal		
Fuel - 34.00 gal		
Fuel - 31.609 gal		
Fuel - 62.054 gal		
Fuel - 26.081 gal		
Fuel - 48.121 gal		
Fuel - 30.537 gal		
Fuel - 45.880 gal		
Rebate		
10361	Your FleetCard Program	2,968.06

Basketball scorebook		
10540	Zelle, David	100.00

Fund Total: 54,603.67
Checking Account Total: 54,603.67

Checking 2 Fund: 36 PHYSICAL PLANT & EQUIPMENT

Transporation-water pressure washer		
13890	Hunderetmark	4,985.62

WHS shop welding area		
12338	Nelson Electric	4,506.05

Fund Total: 9,491.67
Checking Account Total: 9,491.67

Checking 3 Fund: 21 STUDENT ACTIVITY FUND

Lodging-Honor Band		
Lodging-Honor Band		
Lodging-Honor Band		
Lodging-Honor Band		
Lodging-Honor Band		
10715	Americinn	806.32

Prom decorations		
11429	Anderson's School Spirit	5,745.84

Lodging for ProStart competition		
Lodging-cheerleaders		
Softball fundraiser-catcher's mitts/cart		
Softball fundraiser-bats		
Hub fundraising-competition meal		
Spanish club-honor society membership		
Softball fundraiser pants		
12882	ATIRAccredit MasterCard	4,067.23

Tomahawk relays honorary refereee plaque		
30835	Awards Unlimited, Inc.	76.69

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
All State Speech meal money		
13234	Cash and Joyce Lundsgaard	60.00
Police for district basketball game		
13892	Cherokee Police Department	70.00
Varsity letters and bars		
13770	Classic Sportswear	267.55
GirlsTrack Entry fee		
12787	Galva-Holstein Comm School District	180.00
Baseball caps - resale CMS Football/bag		
31069	Hauff Mid-America Sports, Inc.	1,817.52
WHS Student Council "Crush"		
10274	Hy-Vee Food Stores, Inc	73.58
Speech awards		
30733	Iowa High School Speech Association	574.00
CMS Honor Choir		
13654	MOC-FV Music Boosters	80.00
CMS Honor choir registration		
31150	NW ICDA	40.00
Lakes Conference Champs banner		
10188	Pilot Rock Signs	25.00
Boys track entry fee		
30270	USD ATHLETIC BUSINESS OFFICE	250.00
All-State Speech pictures		
31086	VORLAND PHOTOGRAPHY	109.94

Fund Total: 14,243.67
Checking Account Total: 14,243.67

<u>Checking</u>	<u>4</u>	<u>Fund: 61</u>	<u>SCHOOL NUTRITION FUND</u>
Food items			
Food items			
11224		Chesterman Co.	211.00
Roosevelt milk			
CMS milk			
WHS milk			
Roosevelt milk			
CMS milk			
WHS milk			
Roosevelt milk			
CMS milk			

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
	WHS milk	
	Roosevelt milk	
	CMS milk	
40114	Dean Foods North Central	1,695.30
	Food items	
40032	Earthgrains	37.00
	Lunch refund	
13899	Hill, Molly	64.80
	Food items	
40242	Keck, Inc	4,048.25
	Food credit	
	Food items credit	
	Food items	
	Food items - ala carte	
	Supply items	
	Food items - ala carte	
	Supply items	
	Food items - ala carte	
18253	MARTIN BROS. DISTRIBUTING CO., INC.	6,123.79

Fund Total: 12,180.14
Checking Account Total: 12,180.14

APRIL 2018 ECLC AND ROOSEVELT BOARD REPORT

Valery Fuhrman, ECLC and Elementary Principal

Jan Tjeerdsma, Instructional Coach

District Mission: "With community involvement, we will empower learners to become contributing members to our changing world"

District Goal Actions

1: Implement a successful 1:1 **technology** initiative to enhance student learning, instruction, and achievement.

- Teacher PD on 4/11/18 was related to technology use in the classrooms. Teachers shared a new tech item/website they have tried since the last tech share PD. Links and tutorials were provided on the shared slideshow so all can investigate the ideas for their own classroom use. New resources will be combined with an existing shared technology document so they are easily accessible for the staff.

2: Increase implementation and alignment of **Iowa Common Core** curriculum utilizing Characteristics of Effective Instruction (**S**tudent Centered-Teaching for Learner Differences-**A**ssessment for Learning-**R**igor and **R**elevance-Teaching for Understanding).

- Teachers at RES participated in a Teacher Walk day on 4/10/18. Teachers shared their classroom schedules for the day and then were able to sign up for substitute coverage so they could visit another classroom to see the instruction and activities. We did a share out at PD on 4/11/18 of the learning that occurred by watching peers teach.
- Teachers became students during our March 28 PD and completed a Next Generation Science lesson on motion and gravity. The activity was designed by our lead science teachers, Jodi Herbold (AEA), and the instructional coach. A video documenting the lesson was created and shared with the staff.
- The staff worked in grade-level teams during our April 4 PD and critiqued innovative lessons focused on student growth and achievement. They have implemented some new ideas in their classrooms.

3: Improve **communication** between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.

- Our K has been active with having families visit the classroom with STEM days and the Grandparent's Day/Program. 1st grade will be hosting families for their Author's Day and soon 4th will have their State Fair. We are sharing pictures/video on Facebook.
- The food drive with KCHE and AgCom Insurance was a very successful collaboration. They reported collecting over 2,400 pounds of food with the help of our students and families.

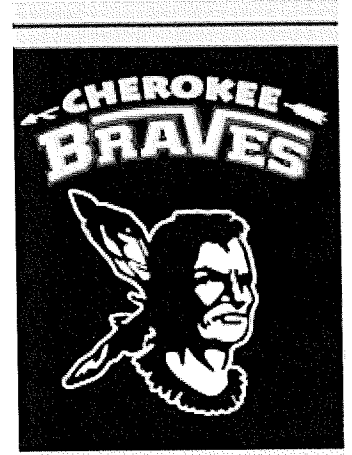
Other Notes:

- We will be having two student teachers next fall- one in 2nd grade with Mrs. Carver and one in PE with Mr. Leonard.
UPDATE: One additional student teacher with Mrs. Mosbach in Special Education
- TK decisions: We believe we will have 20 students for TK at this point so we will be planning for two TK sections. We looked at the number of preschool enrollment applications that were received by the March 15th deadline and will be able to accommodate all of those applications with two classrooms with Mrs. Lucas and Mrs. Vannatta. Applications received after the deadline will be considered on a waitlist.
- K Roundup: We will be having a short Kindergarten Roundup activity on 4/24/18. All K eligible students may attend to participate in a story and learning activity to experience our classrooms and what K will be like. We have communicated the roundup through the local preschools, on Facebook, with KCHE, and an add is being sent to the newspaper.
- PTA had a class picture day on 4/11/18 to allow families to purchase a class picture K-8.
- RES students were able to enjoy the Opera Iowa assembly on 4/9/18 and saw the operetta of Jack and the Beanstalk at the auditorium.
- The remainder of the year is very busy with field trips for each grade level.
- We just received the RES IA Assessment data today (4/12/18). I will have some preliminary looks and info to share at the Board Meeting. Spring FAST testing for Reading and Math (new) will be held in late April and early May.

CMS Principally Speaking

April 2018

Cherokee Community School District



District Mission

"With community involvement, we will empower learners to become contributing members to our changing world.

- Middle School students took part in the KCHE and Ag. Com Insurance Food Drive March 26th, 27th, and the 28th. Students did a great job giving back to our community.
- On March 29th grades 5-8 took part in a Digital Break out and Problem Activity in which they used clues regarding Cherokee Community and schools. Students also went skating part of the day as a reward for their Iowa Assessment scores. Thanks to Special Agent Jon Moeller FBI and Special Agent Jackie Montagne DCI for the Cyber Safety Presentation to our CMS students today. Thanks for sharing your expertise to help keep our students safe!

District Goals

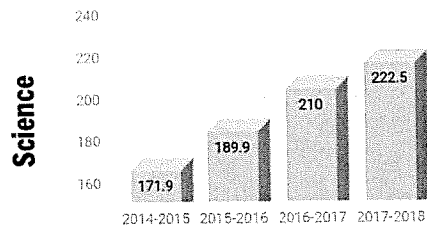
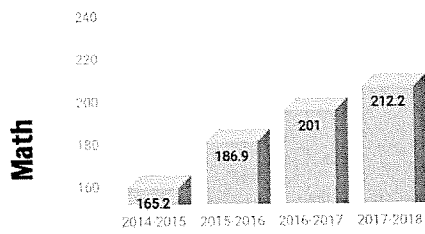
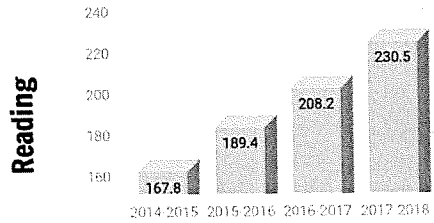
Implement a successful 1:1 technology initiative to enhance student learning, instruction, and achievement.

- During professional development teachers learned some advanced features within Google Classroom and Google Drive to help them increase their efficiency and utilization of these tools.

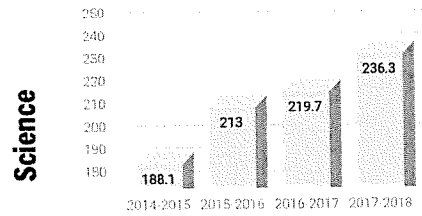
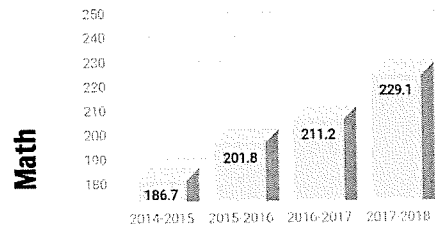
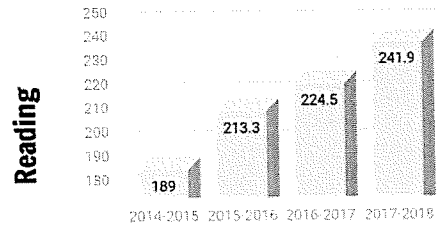
Increase implementation and alignment of Iowa Common Core curriculum utilizing Characteristics of Effective Instruction.

- Staff continues to work on Curriculum Outlines for their content area.
- Social Studies teachers met with the AEA to go over the Social Studies Standards
- Middle School teachers were given the opportunity to do a "Teacher Walk" April 5th and 6th. Teachers were provided a sub for one period and they went and observed a fellow colleague. Teachers very much appreciated the opportunity to learn from one another.

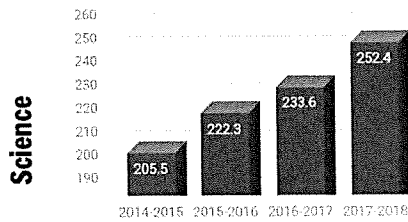
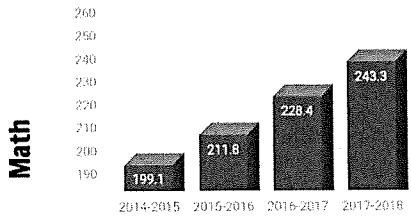
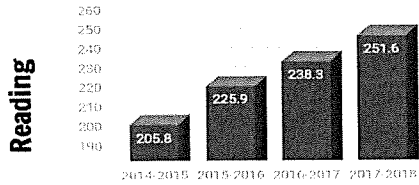
5TH GRADE



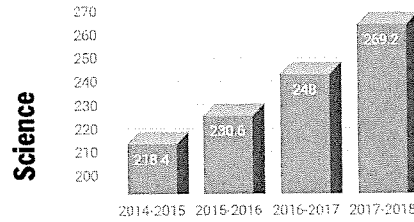
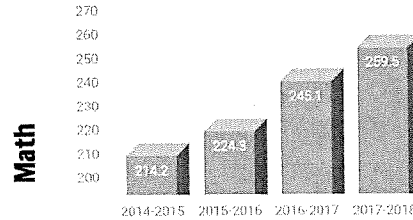
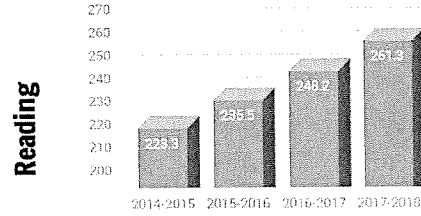
6TH GRADE



7TH GRADE

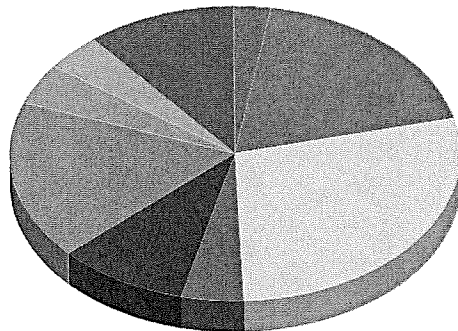


8TH GRADE



Improve communication between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.

•



- Coaching Cycle
- Teacher Resource
- Tech
- Curriculum
- PD
- TLC
- Meetings
- Assessments
- Other

- CMS continues to provide Homework Hour Monday, Tuesday, and Thursday from 3:20 - 4:20. This has put in effect to provide a quiet place for students to receive help and complete their homework. Students voluntarily attend homework hour.
- Iowa Assessment results will be mailed home to parents in the near future.



WHS Building Report

April 2018

District Mission: “With community involvement, we will empower learners to become contributing members to our changing world”

District Goals:

1. Implement a successful 1:1 technology initiative to enhance student learning, instruction, and achievement.

- Teachers are enjoying once a month PD time devoted to learning new tech tools to use in their classrooms. This month we talked about Insert Learning, APL strategies, and took time to collaborate with the organization of our google drives.
- Teachers are continuing to use Swivl robots and school ipads to record lessons for reflection each quarter to help improve instructional delivery. They have the option of meeting with the Instructional Coach or Principal to reflect on their lessons this quarter. All teachers had productive conversations with Natalie reflecting on their recorded lessons.
- We are looking into Augmented Reality and its benefits that we can add to the WHS classrooms in the near future and plan on doing a professional development on Augmented Reality on May 2.
- While we have the Swivl robot available for use, the teachers are also able to use the Swivl app on any iPad or device. This has been very beneficial for the teachers in recording their lessons and sending them easily to students who missed class time.

2. Increase implementation and alignment of Iowa Common Core Curriculum utilizing characteristics of effective instruction.

- Teachers are continuing to work on curriculum outlines. We are excited to have a good base of the reality of what is happening in each of our classrooms. These are fluid documents that will be worked on throughout our PD time each year as we continue in the future. They are working as K-12 departments in Google Sheets to allow for online and in person collaboration.
- We have monthly 2:30 PD time devoted to sharing APL resources on our shared google drive. Teachers are able to check out resources from other classrooms and see how they can be used in our classrooms at WHS. March’s APL strategy was focused on closure activities.
- Natalie is working with teachers that are in a purchase year for curriculum to evaluate materials. We have gotten perusal materials for Shop and FCS classes. The teachers are currently looking at materials. PE and Health teachers are in the final stages of their list of needs for their departments. The Spanish teachers have picked a textbook and online series for the Spanish courses next year. This series focuses on student engagement and their use of the language in real world situations.
- With the new WHS Intervention time that was established at the beginning of the 3rd quarter we have seen some drastic improvements in student performances. We have seen a decrease in Ds and Fs for the entire school building. **3rd Quarter Data** 16-17 we had 83 individual students with at least one D and in 17-18 we have 71 students with at least one D. 16-17 we had 34 individual students with at least one F and in 17-18 we have 16 students with at least one F.

3. Improve communication between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.

- Our character development class has been active in the community.
- May 11 from 1-3pm the seniors will be hearing from community leaders and then rotating through 30+ business men and women to do mock interviews. We hope this will prepare them for their futures and create some more connections within the community.
- We are currently working on ways to get more parents involved with Parent-Teacher Conferences next year. This is something the BLT is discussing.
- Mrs. Lingenfelter will be presenting to our senior girls on professionalism in the world April 18 at 9am.

- Iowa Assessment results are in. We are proud of our students and how they performed at WHS

9th Graders	Reading	Math	Science
2015-16- 7th Graders	District 75% State 76% AEA 77%	District 87% State 84% AEA 85%	NA
2016-17- 8th Graders	District 81% State 76% AEA 79%	District 86% State 75% AEA 77%	District 90% State 83% AEA 86%
2017-18- Present Year	District 88% State 83% AEA 85%	District 85% State 77% AEA 79%	District 82% State 78% AEA 80%

10th Graders	Reading	Math	Science
2015-16- 8th Graders	District 76% State 76% AEA 77%	District 76% State 76% AEA 77%	NA
2016-17- 9th Graders	District 83% State 83% AEA 85%	District 78% State 77% AEA 79%	District 77% State 78% AEA 80%
2017-18- Present Year	District 86% State 86% AEA 87%	District 79% State 82% AEA 82%	District 89% State 82% AEA 82%

11th Graders	Reading	Math	Science
2015-16- 9th Graders	District 84% State 83% AEA 84%	District 76% State 78% AEA 79%	NA
2016-17- 10th Graders	District 90% State 86% AEA 87%	District 83% State 82% AEA 82%	District 86% State 82% AEA 82%
2017-18- Present Year	District 88% State 79% AEA 80%	District 94% State 82% AEA 83%	District 86% State 79% AEA 79%

Mr. Wade Riley- WHS Principal & Mrs. Natalie Barkley- Instructional Coach

PTA Minutes

3/20/18

6:30 pm

Present: Joni De Vos, Amy Patterson, Tasha Timmerman, Jenna Johnson, Dawn Jenness, Jen Burch

*Approved PO's from 3rd grade and Brenda Haack at CMS

* Discussion about moving PTA meetings to another night of the month. Bi-laws prohibit this change at this time in the year.

*Class Picture--date to be set

Joni will contact Christy Alquist about taking the pics at RES in April

8x10=\$10

5x7=\$7

\$1 for teachers wanting a class picture

*Scholarship info was sent to the high school

\$500 award

Applicants must have a GPA of 3.5 and going into the education field

Voting will take place next meeting

*Teacher Appreciation Week is May 7-11

Meeting adjourned at 7:30 pm

Middle School:

Microwave- \$69.99

Mini refrigerator: \$74.79

Field trip- \$159.00

Incentive movie- \$1304

8th grade class room reading incentive- \$150

Total: \$1757.78

Preschool:

Snacks- \$259.07

Total- \$259.07

TK:

Hoefling Pumpkin Patch: \$70.00

Christmas Program- \$29.88

Total-\$99.88

Kindergarten:

Pumpkinland: \$260.00

5 senses groceries: \$69.73

Dr. Suess- \$243.17

Total- \$572.90

1st Grade:

Field trip (Northwestern & Dorothy Pecaut Nature Center): \$142.00

100 day cookies: \$26.25

Items for 100 day cookies: \$45.77

Plates: \$84

Total: \$298.02

2nd Grade:

Christmas movie: \$200

Field Trip (Morningside College): \$156

Lifeguard for Valentine party: \$50

Cookies: \$59.93

Total: \$465.93

3rd Grade:

Christmas movie: \$200

Lifeguard for Valentine party: \$50

Cookies: \$59.93

Total: \$309.93

4th Grade:

Christmas movie: \$200

Total: \$200

Conferences:

Meal: Subway \$231.12 (fall)

Babysitters: \$200.00 (\$25 per night, 4 students) (fall)

Meal: Pizza \$279.82 (spring)

Babysitters: \$200.00 (\$25 per night, 4 students) (spring)

Total: \$910.94

Art Show:

\$315.30 requested

PTA Scholarship

2 \$500 scholarships awarded in the spring, paid to the student and school they are attending

Total: \$1000

MISC

New mice for computer lab at Roosevelt: \$370

Mystery Science at Roosevelt: \$749

Julia Cook- speaker and meal: \$1857.04

Brain Pop for Roosevelt and CMS: \$1676.50

CMS projector: \$3521.37

Total: \$8173.91

Notes for the Board from the Superintendent – April 2018

Cherokee Community School District: *Empowering Learners*

Standards for Effective School Boards

April Standard: Lead through sound policy, ensuring transparent, ethical, legal operations by developing sound, written policy to clarify the board's intent for district direction; by ensuring that board and district actions are in compliance with state and federal laws, appropriately addressing legal issues when they arise; by modeling ethical and legal behaviors which enable the board to stay focused on district goals; and by establishing policies and ensuring processes that are open and accountable.

The Iowa School Board Standards are designed for use by local school boards as common framework for excellence in school board governance. Based on best practice and research, the standards encourage boards to focus on student achievement as their primary responsibility. *Iowa Association of School Boards*

Technology/Website Update – Board/Leadership Team Goal Statement #1

- Building Reports – Principals – on the agenda
- News from Technology Director, William Halder
 - Still waiting on news from E-Rate
 - Iowa 1:1 is an annual conference Chris and I attended. We discussed with teachers, administration and staff from schools in Iowa about multiple topics. We heard about processes which have worked along with those attempts that did not work. Some of the items learned, we have already implemented and we are working with others in our district to see what might work for them.
 - Interface Iowa, is also held annually. The purpose of this conference deals with cyber security and best practices in keeping our records/files safe from viruses, malware and the more common ransom ware. Looking forward, we will start our process of enhancing the security of our information stored both locally and in the cloud by taking a closer look at our own security. We will do some tests to find those areas needing attention which will help us to keep all records stored locally secure. We will begin working with companies we use outside of the district in an effort to validate their security.

Curriculum and Instruction Update – Board/Leadership Team Goal Statement #2

- Building Reports – Principals – on the agenda
- Curriculum Purchasing Year for Foreign Language, Health, Physical Education, and English Learners
- Iowa Department of Education Public Reporting Site: reports.educateiowa.gov
This website provides access to a variety of reports covering multiple areas including district and school profiles, financial reports and school and district plans.

Communication Update – Board/Leadership Team Goal Statement #3

- Building Reports – Principals – on the agenda
- Snow Makeup Dates: 4/03/18 Staff + Student Makeup Day - **Tuesday, May 29, 2018**; 4/03/18 Staff PD Makeup Day - **Thursday, May 31, 2018**
- K-12 Desk Audit – submitted 11/28/17 – pending DE review
- Board Committee Rotations – Management Team Meetings – Subject to Change

October 1 st , 2018 @ 5:30 Board Policy Grievances	November 5 th , 2018 @ 5:30 Student Achievement Data – APR SIAC Members Invited	December 6 th , 2018 @ 5:30 Building, Grounds & Capital Projects
February 4 th , 2019 @ 5:30 Curriculum & Instruction Foreign Language, Health, PE, ELL	March 4 th , 2019 @ 5:30 Transportation & Nutrition Wellness Policy Review	April 1 st , 2019 @ 5:30 Finance – Budget Hearing – 5 Year SIAC Members Invited

Transportation and Nutrition Update

- News from Nutrition Director, Cara Jacobson
 - Summer lunch will be held at Washington High school during June, Monday-Thursday 11:00-12:30
 - Spring wellness day is at Roosevelt on May 3
 - From the dishwasher, "The water softener has made a wonderful improvement in the dish room!"
 - Nancy Napier will be retiring after 32 years of service. I am currently reworking our schedules, to see

Board/Leadership Team Goal Statements

1. Implement a successful 1:1 technology initiative to enhance student learning, instruction, and achievement.
2. Increase implementation and alignment of Iowa Common Core curriculum utilizing Characteristics of Effective Instruction.
3. Improve communication between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.

if we need to hire another full time or a couple part time helpers.

- News from Transportation Director, Mike Wiederholt
 - Busy with activities and field trips
 - Researching the purchase of a new bus

Strategic Planning – Finance Update

- Financials included in board packet
- Secretary/Treasurer's Report – on the agenda
- Self-insurance cost for employee health plan – on the agenda
- Contracts – Support Staff, Directors, Coaches, and Administrators – on the agenda

Building, Grounds, and Capital Projects Update

- FEH Design's Program Compatibility Assessment – PCA – on the agenda
- FEH Design's Master Plan for Facilities – on the agenda
- Steps in a School Bond Election – on the agenda
- Monday, April 23rd @ 5:30 – Facilities Committee Meeting at RES Library
- Facilities Committee Chairpersons are John Loughlin and Stephanie Thill
- Facilities Committee Volunteers are: Laura Jones, Paul Fuhrman, Susie Haselhoff, Stephanie Zarr, Jina Wood, Dale Springer, Brian Cedar, Joe Lundsgaard, Darla Struck, George Wittgraf, Chris Tofteberg, Barb Pruet, Mark Hecox, John Comstock, Jodi Schlicting, Shelly Owens, Gail Kremer, Leroy Schoon, Levi George, Lori Bruder, Julie Schubert, Dawn Jenness, Abby James, Fred Claycamp
- News from Jeff Miller, Building and Grounds Director
 - Getting lawn equipment ready for what's looks to be a busy growing season.
 - Visitor football bleachers – on the agenda
 - Not much going on besides snow, snow, snow.
 - Out of salt, out of sand, shovels wore out, please make it end.

IASB Update & Other

- May is school board recognition month!
- IASB Safety Group Risk Management Workshop – Storm Lake – April 24, 2018
- IASB 73rd Annual Convention – Des Moines – November 14-16, 2018
- Recorded Webinars Available for Board Members – School Board U – contact Lou Ann Gvist at lgvist@ia-sb.org or (515) 247-7064

Policy/Legislative Update [IASB/SAI/RSAI/IDOE]

- Board Policy – Affirm – on the agenda
- Board Policy 802.8 Intangible Assets and 802.5 Building and Sites Adaptation for Persons with Disabilities – on the agenda [First Reading]
- Legislative News/Updates/Priorities from our Partners in Education:

http://www.sai-iowa.org/sai-legislative-priorities.cfm	https://www.educateiowa.gov/resources/legislative-information?utm_medium=email&utm_source=govdelivery	http://www.rsaia.org/legislative.html
http://www.ia-sb.org/Main/Advocacy_Center3/Advocacy_Agenda/Legislative-Priorities/Main/Advocacy_Center/IASB_s_Advocacy_Agenda/Legislative-Priorities.aspx?hkey=19e89bb6-0b58-4dca-9bb1-6e279051f829		

CAPITAL ASSETS

The school district will establish and maintain a capital assets management system for reporting capitalized assets owned or under the jurisdiction of the school district in its financial reports in accordance with generally accepted accounting principles (GAAP) as required or modified by law; to improve the school district's oversight of capital assets by assigning and recording them to specific facilities and programs and to provide for proof of loss of capital assets for insurance purposes.

Capital assets, including tangible and intangible assets, are reported in the government-wide financial statements (i.e. governmental activities and business type activities) and the proprietary fund financial statements. Capital assets reported include school district buildings and sites, construction in progress, improvements other than buildings and sites, land and machinery and equipment. Capital assets reported in the financial reports will include individual capital assets with an historical cost equal to or greater than \$ 5,000. The Federal regulations governing school lunch programs require capital assets attributable to the school lunch program with a historical cost of equal to or greater than \$500 be capitalized. Additionally, capital assets are depreciated over the useful life of each capital asset.

All intangible assets with a purchase price equal to or greater than \$50,000 with useful life of two or more years, are included in the intangible asset inventory for capitalization purposes. Such assets are recorded at actual historical cost and amortized over the designated useful lifetime applying a straight-line method of depreciation. If there are no legal, contractual, regulatory, technological or other factors that limit the useful life of the asset, then the intangible asset needs to be considered to have an indefinite useful life and no amortization should be recorded.

Phase III districts, as determined under GASB 34, will not retroactively report intangible assets. If actual historical cost cannot be determined for intangible assets due to lack of sufficient records, estimated historical cost will be used.

This policy applies to all intangible assets. If an intangible asset that meets the threshold criteria is fully amortized, the asset must be reported at the historical cost and the applicable accumulated amortization must also be reported. It is not appropriate to "net" the capital asset and amortization to avoid reporting. For internally generated intangible assets, outlays incurred by the government's personnel, or by a third-party contractor on behalf of the government, and for development of internally generated intangible assets should be capitalized.

The capital assets management system must be quarterly to account for the addition/acquisition, disposal, relocation/transfer of capital assets. It is the responsibility of the superintendent to count and reconcile the capital assets with capital assets management system on June 30 each year.

It is the responsibility of the superintendent to develop administrative regulations implementing this policy. It will also be the responsibility of the superintendent to educate employees about this policy and its supporting administrative regulations.

Legal Reference: Iowa Code §§ 257.31(4); 279.8; 297.22-.25; 298A (2013).

Cross Reference: 709 Insurance Program
701.3 Financial Records

Approved 4/16/18

Reviewed _____

Revised _____

CAPITAL ASSETS REGULATION

A. Capital Assets Management System

The superintendent, and/or other designated staff, shall:

- 1) Conduct the capital assets physical count;
- 2) Develop the capital assets listing;
- 3) Tag capital assets included in the capital assets management system with a bar code identification number;
- 4) Make a recommendation of a computer software program for managing the capital assets management system;
- 5) Enter the necessary data into the capital assets management system and compile the appropriate reports;
- 6) Develop forms and procedures for maintaining the integrity of the capital assets management system; and,
- 7) Maintain responsibility for an accurate capital assets management system.

B. Determining historical cost

1. The historical cost of a capital asset is based on the actual costs expended in making the capital assets serviceable.
2. Gifts of capital assets are valued at the estimated fair market value at the addition/acquisition date.
3. Capital assets purchased under a capital lease are valued at historical cost of their net present value of the minimum lease payments on the addition/acquisition date.
4. The historical cost of capital assets must include capitalized interest.

C. Annual capital assets listing reconciliation

1. The superintendent, and/or other designated staff, in conjunction with the capital assets management team, will conduct an annual capital assets physical count to develop the annual capital assets listing in a manner similar to the initial capital assets listing process in B above. At least every three years, someone other than the person in custody of the capital assets in the building/department/room will perform the capital assets physical count for the building/department/room.
2. Upon completion of the annual capital assets listing, the capital assets listing is reconciled to the capital assets management system data base.
3. Capital assets found to have been excluded from the data base are added to the capital assets management system. The capital assets management system process should be reviewed to prevent future incidents of excluding a capital asset.
4. Capital assets unaccounted for are reported to the superintendent who contacts the supervisor of and the individual in charge/control/custody of the capital asset. The individual in charge/control/custody of the capital asset has thirty days to account for the capital asset.

CAPITAL ASSETS REGULATION

5. Capital assets unaccounted for after thirty days are reported to the superintendent for appropriate action and documentation. "Appropriate action" may include discipline, up to and including discharge, and may require the employee/person in charge/control/custody of the capital asset to replace the asset.
 6. The superintendent is responsible for documenting the reasons each asset was not reconciled to the capital assets management system.
- D. Addition/acquisition of capital assets.
1. The school district's purchasing policy and administrative regulations must be followed when acquiring capital assets. The school district's policy and administrative regulations must be followed for receiving a gift of capital assets.
 2. The capital assets addition/acquisition documentation must be completed for each additional capital assets with an addition/acquisition cost of equal to or greater than \$5,000. The following information should be collected, if applicable:
 - a. Name of location-building/department/room;
 - b. Location-building/department/room code;
 - c. Balance sheet accounting/class code;
 - d. Government or BTA program;
 - e. Addition/acquisition date;
 - f. Check/purchase order number or gift;
 - g. Bar code identification number assigned to and placed on the capital asset;
 - h. Serial/model number;
 - i. Cost-historical;
 - j. Fair market value on acquisition date (donated assets only);
 - k. Estimated useful life;
 - l. Vendor;
 - m. Purchasing fund and function;
 - n. Description of capital asset;
 - o. Department/person charged with custody,
 - p. Method of addition/acquisition-purchase, trade, gift etc.,
 - q. Quantity;
 - r. Replacement cost;
 - s. Addition/acquisition authorization; and,
 - t. Function for depreciation.
 3. Capital assets acquired in a month must be entered into the capital assets management system in the same month.
 4. The actual costs of construction in progress, other than infrastructure, is entered into the capital assets management system in the month in which costs are incurred until the total cost of addition/acquisition is entered. Upon completion of construction, the total costs accumulated over the period of construction are reclassified to buildings.

CAPITAL ASSETS REGULATION

5. Capital assets acquired in a month must be entered into the capital assets management system in the same month.

E. Relocation/transfer of machinery and equipment capital assets.

1. A capital assets relocation/transfer documentation must be completed prior to removing machinery and equipment capital assets from their current location. The following information must be collected:
 - a. Relocation/transfer date;
 - b. Quantity;
 - c. Bar code identification number;
 - d. Current location-building/department/room code;
 - e. Name of current location-building/department/room;
 - f. New location-building/department/room code;
 - g. Name of new location-building/department/room;
 - h. Date placed at new location-building/department/room;
 - i. Department/person charged with custody; and
 - j. Relocation/transfer authorization.
2. Capital assets relocated/transferred in a month must be entered into the capital assets management system in the same month.

F. Disposal of capital assets

1. A Capital Assets disposal documentation must be completed prior to disposing of real property. The following information must be collected:
 - a. Disposal date;
 - b. Quantity;
 - c. Bar code tag identification number;
 - d. Legal description,
 - e. Location/Address;
 - f. Purchaser;
 - g. Disposal methods for real property trade, sale, stolen, etc.; and,
 - h. Disposal authorization.
2. Capital assets disposed of in a month must be entered into the capital assets management system in the same month.
3. When assets are sold or disposed of, it is necessary to calculate and report a gain or loss in the statement of activities. The gain/loss is calculated by subtracting the net book value (historical cost less any accumulated amortization) from the net amount realized on the sale or disposal.

G. Lost, damaged or stolen capital assets.

1. A Lost, Damaged or Stolen Capital Assets Report must be completed when a capital asset has been lost, damaged or stolen. The following information must be collected:

CAPITAL ASSETS REGULATION

- a. Date of loss, damage or theft;
 - b. Employee/person discovering;
 - c. Quantity;
 - d. Description of capital asset;
 - e. Bar code tag identification number;
 - f. Location-building/department/room;
 - g. Description of loss, damage, etc.;
 - h. Filing of police report-yes or no;
 - i. Filing of insurance report-yes or no;
 - j. Sent for repair-yes or no;
 - k. Date returned from repair;
 - l. Date returned to location-building/department/room;
 - m. Department/person charged with custody; and,
 - n. Authorization.
2. Capital assets damaged, lost or stolen in a month must be entered into the capital assets management system in the same month.

H. Capital assets reports

1. Annual reports for June 30 each year.
 - a. Capital assets listing including the following items:
 - 1) Balance sheet accounting/class code;
 - 2) Purchasing fund, function and depreciation function;
 - 3) Bar code tag identification number;
 - 4) Description of the capital asset;
 - 5) Historical cost or other;
 - 6) Location;
 - 7) Current year depreciation/expense; and,
 - 8) Accumulated depreciation/amortization.
 - b. Capital assets listing by location/building;
 - c. Capital assets listing by department/employee/person charged with custody; and,
 - d. Capital assets listing by replacement cost.

CAPITAL ASSETS MANAGEMENT SYSTEM DEFINITIONS

Back trending/standard costing - an estimate of the historical original cost using a known average installed cost for like units as of the estimated addition/ acquisition date. This cost is only applied to the capital assets initially counted upon implementation of the capital assets management system when the historical original cost cannot be determined. It is inappropriate to apply the back trending/standard costing method to any capital assets acquired after the assets management system implementation date.

Balance sheet accounting/class codes - the codes set out for assets in the Iowa Department of Education Uniform Accounting Manual. They are: 200-capital assets; 211- land and land improvements; 221-site improvements; 222-accumulated depreciation on site improvements; 231-buildings and building improvements; 232-accumulated depreciation on buildings and building improvements; 241-machinery and equipment; 242-accumulated depreciation on machinery and equipment, 251-works of art and historical treasures; 252-accumulated depreciation on works of art and historical treasures, 261-infrastructure, 262-accumulated depreciation on infrastructure, and 271-construction in progress.

Book value - the value of capital assets on the records of the school district, which can be the cost or, the cost less the appropriate allowances, such as depreciation.

Buildings and building improvements - a capital assets account reflecting the addition/acquisition cost of permanent structures owned or held by a government and the improvements thereon.

Business-type activities – one of two classes of activities reported in the government-wide financial statements. Business-type activities are financed in the whole or in part by fees charged to external parties for goods or services. These activities are usually reported in enterprise funds.

Capital expenditures/expenses - expenditures/expenses resulting in the addition/acquisition of or addition/acquisition to the school district's capital assets.

Capital assets - Capital assets with a value of equal to or greater than \$5,000 based on the historical cost include: long-lived assets obtained or controlled as a result of past transactions, events or circumstances. Capital assets include buildings, construction in progress, improvements other than facilities, land, machinery and equipment, and intangible assets.

Capitalization policy - the criteria used by the school district to determine which capital assets will be reported as capital assets on the school district's financial statements and records

Capitalization threshold - The dollar value at which a government elects to capitalize tangible or intangible assets that are used in operations and that have initial useful lives extending beyond a single reporting period.

Capitalized interest - interest accrued and reported as part of the cost of the capital assets during the construction phase of a capital project. The construction phase extends from the initiation of pre-construction activities until the time the asset is placed in service.

Construction in progress - buildings in the process of being constructed other than infrastructure.

Cost - the amount of money or other consideration exchanged for goods or services.

CAPITAL ASSETS DEFINITIONS

Depreciation/Amortization - expiration in the service life of capital assets, other than wasting assets, attributable to wear and tear, deterioration, action of the physical elements, inadequacy and obsolescence. In accounting for depreciation/amortization, the cost of a capital asset, less any salvage value, is prorated over the estimated service life of such an asset, and each period is charged with a portion of such cost.

Fixtures - attachments to buildings that are not intended to be removed and cannot be removed without damage to the buildings. Those fixtures with a useful life presumed to be as long as that of the building itself are considered a part of the building. Other fixtures are classified as machinery and equipment.

General capital assets - capital assets that are not capital assets of any fund, but of the governmental unit as a whole. Most often these capital assets arise from the expenditure of the financial resources of governmental funds.

General capital assets account group (GFAAG) - a self-balancing group of accounts established to account for capital assets of the school district, not accounted for through specific proprietary funds.

Government activities – activities generally financed through taxes, intergovernmental revenues, and other non-exchange revenues. These activities are usually reported in governmental funds and internal service funds.

Government-wide financial statements – Financial statements that incorporate all of a government's governmental and business-type activities, as well as its nonfiduciary component units. There are two basic government-wide financial statements the statement of net assets and the statement of activities. Both basic government-wide financial statements are presented using the economic resources measurement focus and the accrual basis of accounting.

Historical (acquisition) cost - the actual costs expended to place a capital asset into service. For land and buildings, costs such as legal fees, recording fees, surveying fees, architect fees and similar fees are included in the historical cost. For machinery and equipment, costs such as freight and installation fees and similar fees are included in the historical cost.

Improvements – In addition made to, or change made in, a capital asset, other than maintenance, to prolong its life or to increase the efficiency or capacity. The cost of the addition or change is added to the book value of the asset.

Improvements other than buildings - attachments or annexation to land that are intended to remain so attached or annexed, such as sidewalks, trees, drives, tunnels, drains and sewers. Sidewalks, curbing, sewers and highways are sometimes referred to as "betterments," but the term "improvements" is preferred.

Infrastructure – long-lived capital assets that normally are stationary in nature and normally can be preserved for a significantly greater number of years than most capital assets. Examples of infrastructure assets include; roads, bridges, tunnels, drainage systems, water and sewer systems, dams, and lighting systems.

Investment in general capital assets - an account in the GFAAG representing the school district's investment in general capital assets. The balance in this account generally is subdivided according to the source of the monies that finance the capital assets addition/acquisition, such as general fund revenues and special assessments.

CAPITAL ASSETS DEFINITIONS

Land and buildings - real property owned by the school district.

Machinery and equipment - capital assets which maintain their identity when removed from their location and are not changed materially or consumed immediately (e.g., within one year) by use. Machinery and equipment are often divided into specific categories such as: transportation machinery and equipment which includes school buses and school district owned automobiles, trucks and vans; other motor machinery and equipment which includes lawn maintenance machinery and equipment, tractors, motorized carts, maintenance machinery and equipment, etc.; other machinery and equipment which includes furniture and machinery and equipment contained in the buildings whose original cost is equal to or greater than \$5,000, and capital assets under capital leases and capital assets being acquired under a lease/purchase agreement.

Proprietary funds – Funds that focus on the determination of operating income, changes in net assets (or cost recovery), financial position, and cash flows. There are two different types of proprietary funds: enterprise funds and internal service funds.

Replacement cost - the amount of cash or other consideration required today to obtain the same capital assets or its equivalent.

VANDALISM

The board believes everyone should treat school district buildings and sites and property with respect for the benefit of the education program. Users of school district property will treat it with care. Employees discovering vandalism should report it to the building principal as soon as possible.

Persons suspected, found or proven to have destroyed or otherwise harmed school district property may be subject to discipline by the school district, if the person is under the jurisdiction of the school district, and may be reported to local law enforcement officials. Persons who are not under the jurisdiction of the school district and who are suspected, found or proven to have destroyed or otherwise harmed school district property will be reported to the local law enforcement authorities.

Legal Reference: Iowa Code § 279.8 (2007).

Cross Reference: 502 Students Rights and Responsibilities
903.4 Public Conduct on School Premises

Approved _____

Reviewed 4/16/2018, 4/16/18 Revised _____

ENERGY CONSERVATION

In concert with the board's goal to utilize public funds in an effective and efficient manner, employees and students will practice energy conservation methods when utilizing the school district's buildings and sites. These methods include, but are not limited to, turning off lights and equipment when not in use, reducing the temperature of the facility, particularly when it is not in use, and keeping windows and doors properly closed or open, depending upon the weather.

It is the responsibility of the superintendent to develop energy conservation guidelines for employees and students. Employees and students will abide by these guidelines.

Legal Reference: Iowa Code §§ 279.44; 473.19-.20 (2007).

Cross Reference: 700 Purpose of Noninstructional and Business Services

Approved _____

Reviewed 11/16/2015, 4/16/18

Revised _____

DISPOSITION OF OBSOLETE EQUIPMENT

School property, such as equipment, furnishings, or supplies (hereafter equipment), will be disposed of when it is determined to be of no further use to the school district. It is the objective of the school district in disposing of the equipment to achieve the best available price or most economical disposal.

Obsolete equipment having a value of less than \$5000 will be disposed of in a manner determined by the board. However, the sale of equipment, furnishings or supplies disposed of in this manner will be published in a newspaper of general circulation. The publication of the sale will be published with at least one insertion each week for two consecutive weeks.

A public hearing will be held regarding the disposal of the equipment with a value of \$5,000 or more prior to the board's final decision. The board will adopt a resolution announcing the proposed sale and will publish notice of the time and place of the public hearing and the description of the property will be in the resolution. Notice of the public hearing will be published at least once, but not less than 10 days and not more than 20 days, prior to the hearing date. Upon completion of the public hearing, the board may dispose of the equipment.

It is the responsibility of the superintendent to make a recommendation to the board regarding the method for disposing of equipment of no further use to the school district.

Legal Reference: Iowa Code §§ 297.22-.25 (2007).

Cross Reference: 704 Revenue
705.1 Purchasing - Bidding
803 Selling and Leasing

Approved _____

Reviewed 11/16/2015, 4/16/18

Revised _____

LEASE, SALE OR DISPOSAL OF SCHOOL DISTRICT BUILDINGS & SITES

Decisions regarding the lease, sale, or disposal of school district real property are made by the board. In making its decision the board will consider the needs of the education program and the efficient use of public funds.

Prior to the board's final decision regarding real property with a value of \$5,000 or more, a public hearing will be held. The board will adopt a resolution announcing the proposed sale which will contain notice of the time and place of the public hearing and the description of the property or locally known address. Notice of the time and place of the public hearing will be published at least once, but not less than 10 days and not more than 20 days, prior to the hearing date. Upon completion of the public hearing, the board may dispose of the property.

If the real property contains less than two acres, is located outside of a city, is not adjacent to a city and was previously used as a schoolhouse site, the property may revert to the owner of the tract from whom the property was taken following the procedures set forth in IOWA CODE §§ 297.15-.25.

In the case of a sale or lease of school district real property not being used for the education program, unless otherwise exempted, advertisements for bids will be taken. If the bids received by the board are deemed inadequate, the board may decline to sell or lease the property and re-advertise.

In the case of the razing of a school district facility, in an amount in excess of the statutory minimum required by law, the board will advertise and take bids for the purpose of awarding the contract for the project.

The superintendent is responsible for coordinating the action necessary for the board to accomplish the lease, sale, or disposal of school district real property, including student-constructed buildings. It will also be the responsibility of the superintendent to make a recommendation to the board regarding the use of school district real property not being utilized for the education program.

Legal Reference: Iowa Code §§ 297.15-.25 (2007).

Cross Reference: 704 Revenue
705.1 Purchasing - Bidding
803 Selling and Leasing

Approved _____

Reviewed 11/16/2015, 4/16/18

Revised _____

FACILITIES INSPECTIONS

A program for annual inspection, in addition to those conducted by authorized agencies, of the equipment, facilities, and grounds will be conducted as part of the maintenance schedule for school district buildings and sites. The results of this inspection will be reported to the board at its annual meeting. Further, the board may conduct its own inspection of the school district buildings and sites annually.

Legal Reference: Iowa Code § 279.8 (2007).

Cross Reference: 802 Maintenance, Operation and Management

Approved _____

Reviewed 11/16/2015, 4/16/18

Revised _____

WARNING SYSTEM AND EMERGENCY PLANS

The school district will maintain a warning system designed to inform students, employees, and visitors in the facilities of an emergency. This system is maintained on a regular basis under the maintenance plan for school district buildings and sites.

Students are informed of this system according to board policy. Each classroom and office will have a plan for helping those in need of assistance to safety during an emergency. This will include, but not be limited to, students and employees with disabilities.

Licensed employees are responsible for instructing students on the proper techniques to be followed during an emergency. It is the responsibility of the superintendent to develop administrative regulations regarding this policy.

Legal Reference: Iowa Code § 100.31 (2007).

Cross Reference: 507 Student Health and Well-Being
711.7 School Bus Safety Instruction
804 Safety Program

Approved _____

Reviewed 11/16/2015, 4/16/18

Revised _____

BOMB THREATS

As soon as a bomb threat is reported to the administration, the school district facility should be cleared immediately. A thorough search will be made by the appropriate school district or law enforcement officials. Employees and students will remain outside the school district facility until it is determined that danger no longer exists.

It is the responsibility of the superintendent to file a report or keep a report of each incident for the school district records.

Legal Reference: Iowa Code § 279.8 (2007).

Cross Reference: 804 Safety Program

Approved _____

Reviewed 11/16/2015, 4/16/18

Revised _____

ASBESTOS CONTAINING MATERIAL

Friable and nonfriable asbestos containing materials will be maintained in good condition and appropriate precautions will be followed when the material is disturbed. If there is a need to replace asbestos it will be replaced with nonasbestos containing materials. Each school building will maintain a copy of the asbestos management plan.

The school district will annually notify, appoint and train appropriate employees as necessary.

Legal Reference: 20 U.S.C. §§ 3601 *et seq.* (2010).
40 C.F.R. Pt. 763.84 (2010).
Iowa Code §§ 279.52-.54 (2011).

Cross Reference: 403.4 Hazardous Chemical Disclosure
802 Maintenance, Operation and Management

Approved _____

Reviewed 11/16/2015, 4/16/18

Revised _____

STOCK EPINEPHRINE AUTO-INJECTOR SUPPLY

The Cherokee Community School District seeks to provide a safe environment for students, staff, and visitors who are at risk of severe allergic reactions. Therefore, it is the policy of the district to annually obtain a prescription for epinephrine auto-injectors from a licensed health care professional, in the name of the school district, for administration by a school nurse or personnel trained and authorized to a student or individual who may be experiencing an anaphylactic reaction.

Procurement and maintenance of supply: The district shall stock a minimum of one pediatric dose and one adult dose epinephrine auto-injector for each school building. The supply of such auto-injectors shall be maintained in a secure, dark, temperature-controlled location in each school building.

School Nurse shall routinely check stock epinephrine auto-injectors and document in a log monthly:

- The expiration date;
- Any visualized particles; or
- Color change.

The employee shall be responsible for ensuring the district replaces, as soon as reasonably possible, any logged epinephrine auto-injector that is used, close to expiration, or discolored or has particles visible in the liquid.

Training: A school nurse or personnel trained and authorized may provide or administer an epinephrine auto-injector from a school supply to a student or individual if the authorized personnel or school nurse reasonably and in good faith believes the student or individual is having an anaphylactic reaction. Training to obtain a signed certificate to become personnel authorized to administer an epinephrine auto-injector shall consist of the requirements established by law.

Authorized personnel will be required to provide a procedural skills demonstration to the school nurse demonstrating competency in the administration of stock epinephrine auto-injectors to retain authorization to administer stock epinephrine auto-injectors if the following occur:

- Failure to administer an epinephrine auto-injector to a student or individual by proper route, failure to administer the correct dosage, or failure to administer an epinephrine auto-injector according to generally accepted standards of practice (“medication error”); or
- Accidental injection of an epinephrine auto-injector into a digit of the authorized personnel administering the medication (“medication incident”).

Reporting: The district will contact emergency medical services (911) immediately after a stock epinephrine auto-injector is administered to a student or individual. The school nurse or authorized personnel will remain with the student or individual until emergency medical services arrive.

Within 48 hours, the district will report to the Iowa Department of Education:

- Each medication incident with the administration of stock epinephrine;
- Each medication error with the administration of stock epinephrine; or
- The administration of a stock epinephrine auto-injector.

STOCK EPINEPHRINE AUTO-INJECTOR SUPPLY

As provided by law, the district, board, authorized personnel or school nurse, and the prescriber shall not be liable for any injury arising from the provision, administration, failure to administer, or assistance in the administration of an epinephrine auto-injector provided they acted reasonably and in good faith.

The superintendent may develop an administrative process to implement this policy.

Legal Reference: Iowa Code §§ 135.185; 279.8.
281 I.A.C. 14.3.

Cross Reference: 507.2 Administration of Medication

Approved 7/18/16 Reviewed 6/20/16, 3/16/18, 4/16/18 Revised _____

Class of 2018

Student:

- | | |
|--------------------------|--------------------------|
| 1 Bakker, Luke | 42 Pingel, Cale |
| 2 Barril, Surelys | 43 Rapp, Madison |
| 3 Barritt, Jennifer | 44 Reinhart, Layne |
| 4 Bennett, Keely | 45 Reis, Bronsan |
| 5 Benson, Jack | 46 Richardson, Tyler |
| 6 Benson, McKayla | 47 Sanchez-Duarte, Edith |
| 7 Benson, Trent | 48 Sanchez-Duarte, Rosa |
| 8 Bermudez-Cruz, Jose | 49 Schlenger, Emily |
| 8 Booher, Kylar | 50 Schwebach, Matthew |
| 9 Cano, Andrea | 51 Sleezer, Brianna |
| 10 Carlson, Charlie | 52 Steffans, Thomas |
| 11 Carlson, Katrina | 53 Stowater, Kristian |
| 12 Croonquist, Tyler | 54 Stowater, Kyle |
| 13 DeWitt, Rylie | 55 Strahmann, Brittney |
| 14 Dolphin, Shelby | 56 Tuggle, Dominic |
| 15 Driggs, Allison | 57 Urban, Bretton |
| 16 Driver, Taylor | 58 Vawn, Evan |
| 17 Ducommun, Jaden | 59 Wahl, Maddie |
| 18 Faist, Trevor | 60 Walker, MacKenzie |
| 19 Gerdes, Skylar | 61 Westphal, Emily |
| 20 Graybill, Alayne | 62 Wharton, Christopher |
| 21 Guttau (Ford), Adrian | 63 Wiemold, Whitney |
| 22 Hagberg, Paityn | 64 Williams, Lindsay |
| 23 Harrison, Merrick | 65 Wilson, Callie |
| 24 Hart, Ben | 66 Witcombe, Sean |
| 25 Herrera, Madelyn | 67 Woltman, Sydney |
| 26 Jensen, Addisyn | 68 Wych, Kammy |
| 27 Jurgensen, Kade | 69 Youngberg, Jonathan |
| 28 Kach, Sarah | 70 Zeimen, Tyler |
| 29 Klingborg, Robert | 71 Zimmer, Jonathan |
| 30 Knipper, Kylee | |
| 31 Kraft, Justus | |
| 32 Kruse, Olivia | |
| 33 Lundy, Collin | |
| 34 Maurer, Hailee | |
| 35 Mesler, Apryl | |
| 36 Mongan, Kylie | |
| 37 Nelson, Benjamin | |
| 38 Nelson, Dylan | |
| 39 Persons, Tamecia | |
| 40 Peters, Cara | |
| 41 Peterson, Jessika | |

2018-19 Extra Curricular Contracts

Basketball

Varsity	Hurd/Hagberg
Assistant/JV 9 th	Nixon/Slaughter
JH	Stephens/Mongan/Johnson/Westhoff Mongan/Stephens

Baseball/Softball

Varsity	Ege/Nixon
Assistant/JV 9 th	Kirkeby/Slaughter

Football

Varsity	Schipper
Assistant 10 th /JV 9 th 7 th /8 th	Johnson/Westhoff/Wood

Track

Varsity	Leonard/Schipper
Assistant/JV 7 th /8 th	Lee/Hoskinson Ellis/Hummel Rapp/Westhoff

Volleyball

Varsity	Anderson
Assistant/JV 9 th	Ohlendorf Lundell
CMS	Perry/Leonard/Lubeck/Stoneking

Wrestling

Varsity	Todd
Assistant/JV	Dreckman
MS Wrestling	Wood

Golf-Varsity	DeVos/Sarchet
Tennis- Varsity	Zelle/Vannatta
X-Country- Varsity	Hoskinson
Assistant X-Country	Ellis
WHS Weights	Schipper/Todd

Music

WHS Instrumental	Vannatta
WHS Instrumental/Summer	Vannatta
CMS Instrumental	Kingdon
CMS Instrumental/Summer	Kingdon
WHS Vocal	Lickiss
CMS Vocal 7 th /8 th	Lickiss
CMS Vocal 5 th /6 th	Zylstra

Other

Individual Speech	De Vos
Group Speech	De Vos
Asst. Individual Speech	De Vos
Asst. Group Speech	De Vos/Clyde
Jets	De Vos
WHS Play Director (each)	
CMS Play Director	Wood
Drill Team	
Yearbook	Alquist
Prom	Timmerman
Football Cheerleader (9-12)	Hammond
Basketball Cheerleader (9-12)	
Wrestling Cheerleader (9-12)	Brunsting
Spanish Club	McDermott-Ebert
Art Club	Bork
FCCLA	
FFA	Barnes
WHS FTC Head Coach	McDermott-Ebert
WHS FTC Assistant Coach	Ebert
WHS Student Council	Engelke
CMS Student Council	Haack
CMS Lego League	Groepper/Pingrey
CMS Hawkeyes	Rochleau
Special Olympics	Fuller
WHS Book Club	White
The Hub	
Quiz Bowl	Fowler/Engelke
NHS	Barkley/White

Superintendent Evaluation Tools

Tools were attached to March 16, 2018 email.

SAI & IASB Superintendent Evaluation Tool:

The IASB and SAI study and resulting document, Superintendent Evaluation: A Systems Approach, was developed around 8 operating principles and 6 Iowa Standards for School Leaders. This document represents the ideal possible breadth and scope of an evaluation instrument for a superintendent.

IASB Abbreviated Tool:

At the request of members, IASB undertook a pilot study in 2005 to create an abbreviated form of Superintendent Evaluation: A Systems Approach. This form is an attempt to focus on two or three superintendent goals (not district or board goals), the evidence the board needs to evaluate these goals, and a summative document to attest to the evaluation process.

Summative Assessment of Superintendent Tool:

A principal evaluation tool modified for superintendent evaluation based on standards.

Checklist Assessment of Superintendent Tool:

A director evaluation tool modified for superintendent evaluation aligned with Board Policy 302.4 - Superintendent Duties.

INTANGIBLE ASSETS

GASB Statement 51, *Accounting and Financial Reporting for Intangible Assets*, is effective beginning July 1, 2009 (FY 2010).

For districts reporting on the accrual basis of accounting, the cumulative effect, if any, of applying this Statement will require a restatement of beginning net assets, fund balances, or fund net assets (as appropriate). **This means that certain intangible assets (and related amortization) in existence from July 1, 1980 to June 30, 2009 may need to be reported as the beginning (July 1) balance for intangible assets for FY 2010.** See section entitled "Retroactive Reporting" for further details. This sample policy was adapted for LEAs and AEAs by the State Auditor's Office using the County Finance Committee's Sample County Intangible Assets Policy.

Identifiable

An intangible asset should be recognized in the statement of net assets only if it is **identifiable** which means the asset is either:

- a) separable (i.e. it can be separated/divided from the government and sold, transferred, licensed, rented or exchanged) or
- b) arose from contractual or other legal rights, regardless of whether those rights are transferable or separable.

Criteria

GASB Statement 51 defines intangible assets as assets that are **identifiable** and possess all of the following characteristics:

- lack of physical substance,
- nonfinancial nature (not in monetary form like cash or investment securities) and
- initial useful life extending beyond a single reporting period.

Examples of intangible assets include easements, land use rights (i.e. water rights, timber rights and mineral rights), patents, trademarks and copyrights. **In addition, intangible assets include computer software that is purchased, licensed or internally generated (including websites) as well as outlays associated with an internally generated modification of computer software.**

Intangible assets can be purchased or licensed, acquired through nonexchange transactions or internally generated.

All intangible assets subject to the provisions of GASB Statement 51 should be classified as capital assets. Accordingly, existing authoritative guidance related to the accounting and financial reporting for capital assets (i.e. recognition, measurement, presentation, disclosure, etc.) should be applied to intangible assets as applicable.

Exclusions

GASB Statement 51 applies to all intangible assets except: (a) assets acquired or created primarily for purposes of directly obtaining income or profit (these intangible assets should be considered investments), (b) assets from capital lease transactions reported by lessees, except licensing agreements to lease commercially available computer software, and (c) goodwill created through the combination of a government and another entity.

Threshold for Capitalization

The establishment of an intangible asset capitalization threshold policy has been recommended by the County Finance Committee and adapted for LEAs and AEAs. The policy should be approved by the Board of Education. The threshold is to be consistently applied by all departments and offices of the District for financial reporting purposes. All intangible assets **at or above** \$75,000 must be reported for the audit and Certified Annual Report (CAR), all other intangible assets are excluded.

Measurement/Recognition

Effective July 1, 2009, intangible assets exceeding the District's threshold should be recorded at actual historical cost. For business-type activities and enterprise funds capitalized interest and ancillary charges, if any, should be included in the historical cost.

Only direct costs will be capitalized (indirect costs will not be included).

Intangible assets received in a nonexchange transaction (i.e. donated) are to be recorded at their estimated fair value at the time of acquisition.

- The fair value of an asset is the amount at which the asset could be exchanged in a current transaction between willing parties, other than in forced or liquidation sale. Therefore, it would be inappropriate to arbitrarily assign a nominal value to a donated intangible asset without applying a rational technique to estimate its fair value.

The threshold for intangible assets applies to individual assets and it is not acceptable to account for items in aggregate to meet the threshold limitations.

For **internally generated intangible assets** (see next page), outlays incurred by the government's personnel, or by a third-party contractor on behalf of the government, for development of internally generated intangible assets should be capitalized.

For **internally generated computer software**, outlays incurred during the application development stage (see next page) will be capitalized if they exceed the threshold. These outlays include the initial purchase of the computer software/license and modifications made to the software before it is placed into operation. The initial purchase of the software/license and modifications made should be analyzed separately for capitalization purposes (do not aggregate).

- Costs incurred prior to July 1, 2009, for internally generated computer software projects in the application development stage will not be capitalized. However, costs incurred July 1, 2009 and beyond, for these projects will be capitalized if exceeding the District's threshold.

Computer software licenses purchased/renewed will not be aggregated. Each individual license purchased/renewed will be measured against the District's threshold and the useful life must extend beyond a single reporting period in order for the license to be capitalized.

Internally Generated Intangible Assets

Internally generated intangible assets are created or produced by the government or an entity contracted by the government, or they are acquired from a third party but require more than minimal incremental effort on the part of the government to begin to achieve their expected level of service capacity.

Outlays related to the development of an internally generated intangible asset that is **identifiable** should be capitalized only upon the occurrence of all three of the following:

Specified-Conditions Criteria

- a) Determination of the specific objective of the project and the nature of the service capacity that is expected to be provided by the intangible asset upon completion of the project.
- b) Demonstration of the technical or technological feasibility for completing the project so that the intangible asset will provide its expected service capacity.
- c) Demonstration of the current intention, ability, and presence of effort to complete or, in the case of a multiyear project, continue development of the intangible asset.

Only outlays incurred subsequent to meeting the above criteria should be capitalized; outlays incurred prior to this point should be expensed.

Internally Generated Computer Software

Computer software is considered internally generated if it is developed in-house by the government's personnel or by a third-party contractor on behalf of the government.

Commercially available software that is purchased or licensed by the government and modified using *more than minimal incremental effort* before being put into operation should be considered internally generated.

The development and installation of internally generated computer software can be grouped into three stages:

- 1) **Preliminary Project Stage:** involves conceptual formulation and evaluation of alternatives, determination of the existence of needed technology and final selection of alternatives for development of the software. *Expense* all outlays in this stage.
- 2) **Application Development Stage:** includes the design of the chosen path (i.e. software configuration, software interfaces), coding, installation to hardware, and testing. Data conversion activities could be included in this phase if those activities are deemed necessary to make the software operational. *Capitalize* all outlays incurred during this stage once the *Specified-Conditions Criteria* are met. (Note: the *Specified-Conditions Criteria* are considered met when the Preliminary Project Stage is complete and management authorizes/commits to funding the project.) Capitalization should cease when the computer software is substantially complete and operational.

- 3) **Post-Implementation/Operation Stage:** includes application training and software **maintenance**. Data conversion activities would be included in this stage if not deemed necessary to make the software operational. *Expense* all outlays in this stage.

Outlays associated with an internally generated modification of computer software that is already in operation should be capitalized if the modification results in any of the following:

- a) increase in functionality of the software (able to perform tasks that it was previously incapable of performing),
- b) increase in efficiency of the software (increase in level of service provided without the ability to perform additional tasks) or
- c) extension of the estimated useful life.

If the modification does not result in any of the three outcomes, the modification should be considered maintenance and expensed accordingly.

Amortization (Use Straight-Line Method)

The useful life of an intangible asset that arises from contractual or other legal rights should not exceed the period to which the service capacity of the asset is limited by those contractual or legal provisions. Contract renewal periods may be considered in determining the useful life of the intangible asset if there is evidence the government will seek and be able to achieve renewal and the anticipated outlay for renewal is nominal in relation to the level of service capacity obtained.

If there are no legal, contractual, regulatory, technological or other factors that limit the useful life of an intangible asset, then the intangible asset should be considered to have an indefinite useful life and no amortization should be recorded.

A useful life that must be estimated does not mean indefinite useful life.

Impairment

If changes in factors and conditions result in the useful life of an intangible asset no longer being indefinite, the asset should be tested for impairment because a change in the expected duration of use of the asset has occurred. The carrying value of the intangible asset, if any, following the recognition of any impairment loss should be amortized in subsequent reporting periods over the remaining estimated useful life of the asset.

A common indicator of impairment for internally generated intangible assets is development stoppage, such as stoppage of development of computer software due to changes in the priorities of management.

Retroactive Reporting

The District will not retroactively report the following intangible assets:

- 1) Those considered to have indefinite useful lives as of June 30, 2009.
- 2) Those that would be considered internally generated as of June 30, 2009.
- 3) Costs incurred prior to July 1, 2009, for **internally generated computer software projects** in the application development stage will not be capitalized. However, costs incurred July 1, 2009 and beyond, for these projects will be capitalized if exceeding the District's threshold.

Intangible assets (and related amortization) requiring retroactive reporting (for the period July 1, 1980 through June 30, 2009) will be reported at actual historical cost. **This includes purchased software that is still in use, even if fully amortized as of June 30, 2009.** [Note: Phase 3 districts are not required to retroactively report any intangible assets.]

NOTE: If actual historical cost cannot be determined for these intangible assets due to lack of sufficient records, estimated historical cost will be used.

Miscellaneous

This policy must be applied to all intangible assets. If an intangible asset that meets the threshold criteria is fully amortized, the asset must be reported at the historical cost and the applicable accumulated amortization must also be reported. It is not appropriate to “net” the intangible asset and amortization to avoid reporting.

When intangible assets are sold or disposed of, it is necessary to calculate and report a gain or loss in the statement of activities. The gain/loss is calculated by subtracting the net book value (historical cost less any accumulated amortization) from the net amount realized on the sale or disposal.

BUILDINGS & SITES ADAPTATION FOR PERSONS WITH DISABILITIES

The board recognizes the need for access to its buildings and sites by persons with disabilities. School district buildings and sites currently in use will be altered to be accessible to persons with disabilities unless the alteration would cause an undue hardship for the school district. Renovated and new buildings and sites will be accessible to persons with disabilities.

It is the responsibility of the superintendent, upon board approval, to take the necessary action to ensure school district buildings and sites are accessible to persons with disabilities.

Legal Reference: 29 U.S.C. §§ 621-634 (2012).
42 U.S.C. §§ 12101 *et seq.* (2012).
Iowa Code chs. 104A; 216 (2013).

Cross Reference: 102 Equal Educational Opportunity
603.3 Special Education

Approved _____

Reviewed _____

Revised _____